



TOWNSHIP OF

**GREATER  
MADAWASKA**

**Request For Tender**

**To**

**Screen and Haul Winter Sand**

**REQUEST FOR TENDER NO: PW08-2026**

**ISSUED: MAY 05, 2026**

**SUBMISSION DEADLINE: MAY 29, 2026 @ 10:00 A.M.**

**WORK COMPLETED BY: OCTOBER 31, 2026**

**LOWEST OR ANY TENDER NOT NECESSARILY ACCEPTED**

Name of Individual or Firm: \_\_\_\_\_  
(Hereafter referred to as the "Contractor")

Address: \_\_\_\_\_  
\_\_\_\_\_

Signature of Person  
Signing for Firm: \_\_\_\_\_

Email Address: \_\_\_\_\_

Date: \_\_\_\_\_

Office of Person  
Signing for Firm: \_\_\_\_\_

Witness or Firm Seal: \_\_\_\_\_

12470B Lanark Road – Township Sand Shed (Incl HST)      \$ \_\_\_\_\_

3568 Matawatchan Road Township Sand Shed (Incl HST)      \$ \_\_\_\_\_

**Tender Total (HST Included)      \$ \_\_\_\_\_**

## Submission Instructions

### 1. Submission of Tenders

Tenders must be submitted in a sealed envelope, clearly marked **PW08-2026 Tender To Screen and Haul Winter Sand**, and addressed to:

Steve Inwood, Roads Supervisor  
Township of Greater Madawaska  
19 Parnell Street, P.O. Box 180  
Calabogie, ON K0J 1H0

### 2. Tenders to be Submitted on Time

Tenders must be submitted on or before the Submission Deadline of May 29, 2026, at 10:00 a.m. Late submissions will not be accepted.

### 3. Tender Acceptance

The selected respondent will be notified by email and/or telephone. The lowest or any Tender may not necessarily be accepted. The owner reserves the right to reject the Tender of any bidder who does not furnish satisfactory evidence of sufficient capital, plant, and experience to successfully prosecute and complete the work in the specified time.

## Scope of Work

To screen and haul winter sand from 87 Hydro Dam Road (Township of Greater Madawaska's Gravel Pit), 5000 ton to 12470B Lanark Road and 2000 ton to 3568 Matawatchan Road. Mix salt and stack it in sand sheds first, with the remainder being stockpiled in each yard.

#### **Location #1 – Calabogie Area**

12470B Lanark Road – Calabogie Sand Shed 5,000 tonne

#### **Location #2 – Matawatchan Area**

3569 Matawatchan Road – Matawatchan Sand Shed 2,000 tonne

## INFORMATION TO BIDDERS

### Responsibilities of the Bidder

1. The Bidder hereby offers to furnish all equipment, tools and machinery required.
2. The successful bidder shall provide a certified copy of the Firm's Public Liability and Property Damage Insurance Policy for the works. Coverage shall be at least \$5,000,000 per accident in the name of the Township and County of Renfrew. Failure to provide such proof shall result in cancellation of the Contract. The Liability Insurance Certificate and the proof of WSIB coverage must be submitted to the Township County of Renfrew before any work may commence.
3. The bidder shall provide a certified cheque made payable to the Township for both Items, in the amount of 10% of the tender for that item. The cheque will be retained until the Township's acceptance of the work.
4. Work for the Township portion must be completed by October 31, 2026.

### Specs/Tendering Requirements

#### **1. Ontario Provincial Standard Specifications and Form M-100**

OPSS.MUNI 100, November 2024 "General Conditions of Contract" and the current version of the Ontario Provincial Standard Specifications listed below apply on this contract, unless otherwise stated in the tender documents. The revision in effect at the time the contract is advertised shall apply. Where further detail or clarification is required, reference shall be made to the appropriate Ontario Provincial Standard Specification or to Form M-100. Copies may be obtained from the Ministry of Transportation in Downsview, Ontario.

- |       |                |  |
|-------|----------------|--|
| (i)   | OPSS.MUNI 314  | CONSTRUCTION SPECIFICATION FOR UNTREATED GRANULAR SUBBASE, BASE, SURFACE, SHOULDER, AND STOCKPILING.                                 |
| (ii)  | OPSS.MUNI 102  | CONSTRUCTION SPECIFICATION FOR WEIGHING OF MATERIALS.  |
| (iii) | OPSS.MUNI 1001 | MATERIAL SPECIFICATION FOR AGGREGATES – GENERAL.   |
| (iv)  | OPSS.MUNI 1010 | MATERIAL SPECIFICATION FOR AGGREGATES – BASE, SUBBASE, SELECT SUBGRADE, GRANULAR SURFACE, SHOULDERING, BEDDING AND BACKFILL MATERIAL |
| (v)   | OPSS.MUNI 1004 | MATERIAL SPECIFICATION FOR AGGREGATES - MISCELLANEOUS  |

## CONSTRUCTION

### 1. Materials/Stockpiling

Granular particles must satisfy the requirements of Table 12 – Gradation Requirements and OPSS.MUNI 1004. Stockpiling shall conform to the requirements of OPSS.MUNI 1001.

## MEASUREMENT FOR PAYMENT

### 1. Granular Materials

#### Tonne Measurement

The method of weighing shall be in accordance with OPSS.MUNI 102. In addition, where a scale is found to be excess of Canada Weights and Measures Act (0.1% on indicated load for a permanent scale and 0.2% on indicated load for a portable scale), but not more than three times the Limits of Error, the scale may continue to be used for no more than 48 hours. Where the scale is in error by more than three times the Limits of Error, weighing of material on the scale must cease immediately.

## BASIS OF PAYMENT

1. Payment at the Contract price shall be compensation in full for performing the work specified in the tender item and for the supply of all labor, equipment, and materials, except as otherwise provided in the tender, necessary to complete the work to the satisfaction of the Township.

## COMPLETION DATE

1. The Contractor shall complete the Township's portion by **October 31, 2026**.

If the time limit above is not sufficient to permit completion by the Contractor working a normal number of hours, the Contractor shall make changes to permit the work to be completed by the above date. Additional costs incurred shall be deemed to be included in the price bid for the works. If the work is not complete by the above date, or by an amended date allowed by an approved extension of time then the Contractor agrees to pay the Township a sum of \$300.00 per calendar day, for each day's delay in finishing the work, as liquidated damages.

## Responsibilities of the Bidder

### Liability Insurance

Commercial General Liability Insurance shall be issued on an occurrence basis for an amount of not less than \$5,000,000. per occurrence / \$5,000,000. annual aggregate for any negligent acts or omissions by contractor relating to their obligations under this Agreement. Such insurance shall include but is not limited to bodily injury and property damage including loss of use; personal injury; contractual liability; premises, property & operations; non-owned automobile; broad form property damage.

Such insurance shall add the Township of Greater Madawaska as Additional Insured with respect to the operations of contractor. This insurance shall be non-contributing with and apply as primary and not as excess of any insurance available to the Township.

Automobile liability insurance with respect to owned or leased vehicles used directly or indirectly in the performance of the services covering liability for bodily injury, death and damage to property with a limit of not less than \$5,000,000 inclusive for each and every loss.

The Policies shown above shall not be cancelled unless the Insurer notifies the Township in writing at least sixty (60) days prior to the effective date of the cancellation. The insurance policy will be in a form and with a company which are, in all respects, acceptable to the Township.

The Township reserves the right to request additional insurance (ie. Environmental Liability Coverage) to comply with exposure associated with a particular job.

The Contractor agrees to indemnify and save harmless the Owner from all costs, losses, damages, judgements, claims, demands, suits, actions, or other proceedings in any manner based upon, occasioned by or attributable to anything done or omitted to be done by the Contractor, its directors, officers, employees, agents, or volunteers in connection with services provided.

Contractor shall forward a certified copy of the policy or certificate thereof to the municipality before the work is started.

### **Workplace Safety and Insurance Board**

The Contractor must provide a current Workplace Safety and Insurance Board Clearance Certificate to be eligible for specified works.

### **CVOR Abstract**

The Contractor must provide a current Commercial Vehicles Operators Registration Level 1 Abstract. Current would be within two months of the commencement of the project.

### **Tender Deposit**

The bidder shall provide a certified cheque made payable to the Township in the amount of 10% of the total tender. The cheque will be retained until the Township accepts the work.

## **Regulations**

The Contractor shall abide, if applicable, by the requirements of the Industrial Standards Act, the Employment Standards Act and any other Acts or By-Laws, which are relative to the performance of the work.

## **Conditions of Tender**

The Contractor has carefully examined the provisions, specifications and conditions in this Tender and has carefully examined the site and location of the work to be done under this contract, and the Contractor understands and accepts the said provisions, specifications and conditions, and for the prices set forth in this Tender, hereby offers to furnish all machinery, tools, apparatus and other means of construction, furnish all materials, except as otherwise specified in the contract, and to complete the work in strict accordance with the provisions, specifications and conditions in this Tender.

Tenders shall be open for acceptance for a period of 30 days after the closing date. After this time, the Tender may only be accepted with the consent of the successful bidder.

It is agreed that the Tender quantities are estimated only and may be increased or decreased by the municipality without alteration of the contract price. However, should such an increase or decrease exceed 20%, then either party to the contract may request, in writing, that negotiations be carried out to determine if a revised unit price would be appropriate.

The Contractor must notify the Township a minimum of 48 hours prior to commencing the work.

### **SCREENED WINTER SAND SPECIAL PROVISIONS**

1. After commencing the contract, the contractor must maintain a minimum production rate of 1,000 tonnes per day, and this rate must be maintained as a continuous operation throughout the contracted work. Work shall be carried out during regular workdays only, between the hours of 7:00 am and 4:30 pm Monday to Friday.
2. A stockpiling conveyor (stacker) with a minimum length of 65 feet shall be supplied by the contractor for stockpiling the sand. The loads of sand shall be dumped or fed directly in the conveyor upon their arrival, stockpiling of more than one or two loads onto the ground at a time shall not be allowed.
3. The Township shall supply the road salt. The contractor will be required to supply a loader and operator to treat the sand. Handwritten tickets must be supplied and or a picture of the digital scale on stacker from both sites, and proof on stacker scales being calibrated.

4. This contract must meet or exceed all MTO standards and specifications for the supply and stockpiling of Screened Winter Sand. The following specifications can be obtained from the Ministry office in Ottawa. OPSS.MUNI 102, 314, 1001, 1004 and 1010.
5. Sand shall conform to the following physical requirement: When tested in conformance with the attrition test, as described in the MTO Laboratory Testing Manual Test Number LS-611, the loss for natural sand shall not exceed 9 percent by mass and for manufactured sand 14 percent by mass.
6. All costs of material, equipment labor, weigh scales, hauling and stockpiling shall be included in the unit price of this contract
7. For additional information please contact the following: Steve Inwood, Public Works Supervisor at 613-602- 6424.

## SAND FOR WINTER SANDING

Sand shall conform to the following gradation requirements with the exception that for manufactured sand in the maximum percent passing the 75  $\mu\text{m}$  sieve shall be 3 percent:

### GRADATION REQUIREMENTS MTO Lab Test No. LS 602

MTO SIEVE DESIGNATION	PERCENTAGE PASSING
9.5 mm	100
6.7 mm	97 - 100
4.75 mm	90 – 100
2.36 mm	50 – 95
1.18 mm	20 - 90
600 $\mu\text{m}$	0 – 70
300 $\mu\text{m}$	0 – 35
150 $\mu\text{m}$	0 – 15
75 $\mu\text{m}$	0 - 5

Notes:

1. In addition to LS-602, to be confirmed by visual inspection of the stockpile.

2. The minimum size of the test sample shall be 5 kg. Following oven drying, the sample shall be sieved on the 9.5 mm, 6.7 mm, and 4.75 mm sieves. Material passing the 4.75 mm sieve shall be split to an appropriate size according to LS-602 for subsequent washing and fine sieving. The final grading shall be calculated according to LS-602 as the percentage of material passing each sieve based on the total mass of the oven-dried sample

ITEM NO.	ITEM DESCRIPTION	UNIT	APPROXIMATE QUANTITY	UNIT PRICE	TOTAL
1.	Screen and Haul Winter Sand From 87 Hydro Dam Road (Township Pit) To 12470B Lanark Road Mix And Stack In Township Sand Shed	TONNE	5,000 ton (Fill Sand Shed)		

SUB-TOTAL: \$ \_\_\_\_\_

TOTAL HST: \$ \_\_\_\_\_

TOTAL: \$ \_\_\_\_\_

ITEM NO.	ITEM DESCRIPTION	UNIT	APPROXIMATE QUANTITY	UNIT PRICE	TOTAL
2.	Screen And Haul Winter Sand From 87 Hydro Dam Road (Township Pit) To 3568 Matawatchan Road Mix And Stack In Township Sand Shed	TONNE	2,000 ton (Fill Sand Shed)		

SUB-TOTAL: \$ \_\_\_\_\_

TOTAL HST: \$ \_\_\_\_\_

TOTAL: \$ \_\_\_\_\_