



19 Parnell St., PO Box 180  
Calabogie ON K0J 1H0  
613-752-2222

**TENDER NO. 22-2021**  
**Disposal of Assets – (Building Only) at 25991A Highway #41**

**TENDER CLOSING DATE:** Friday, November 5, 2021 @ 1:00 p.m.  
Sealed in an envelope and clearly marked  
TENDER NO 22-2021 and addressed to  
Leonard Emon, Facilities Manager  
19 Parnell St., P.O. Box 180,  
Calabogie, ON K0J 1H0

**OPENING DATE:** Friday, November 5, 2021 @ 1:01 p.m.

**BUILDING LOCATION:** 25991A Highway #41 (Griffith Office Building)

**REMOVED BY:** **FEBRUARY 25, 2022**

**COMPANY BIDDING:** \_\_\_\_\_

**ADDRESS** \_\_\_\_\_  
\_\_\_\_\_

**POSTAL CODE:** \_\_\_\_\_

**TELEPHONE:** \_\_\_\_\_

***LOWEST OR ANY TENDER NOT NECESSARILY ACCEPTED***

**Name of Individual or Firm:** \_\_\_\_\_  
(Hereafter referred to as the  
"Contractor")

**Address:** \_\_\_\_\_

**Signature of Person  
Signing for Firm:** \_\_\_\_\_

**Email Address of Person  
Signing for Firm:** \_\_\_\_\_

**Date:** \_\_\_\_\_

**Office of Person  
Signing for Firm:** \_\_\_\_\_

**Witness or Firm Seal:** \_\_\_\_\_

**TOTAL TENDER:** \_\_\_\_\_  
**(Including Applicable Taxes)**

All bidders who download any bid opportunity from the Township of Greater Madawaska Web Page are to check the page often for any changes or addendums. It is the bidders' sole responsibility to access the Web Page and download any changes or addendums to any bid opportunity. Any bids received that do not include posted addendums and/or change notices may be rejected.

## **PROCEDURES**

1. All inquiries, concerning the Tender, prior to the Tender closing, shall be directed to Leonard Emon, Facilities Manager at lemon@greatermadawaska or 613-752-2249.
2. Notification of Acceptance of Tender will be by telephone. The date of Acceptance shall be deemed to be the date of receipt of the Acceptance Notice by the contractor.
3. A Tender may be voided by superseding it with a later Tender or letter of withdrawal, prior to the closing date and time.

## **SPECIAL PROVISIONS**

1. Disposal of building only, as is. Building must be removed from the property by February 25, 2022.
2. The building may be viewed at 25991A Highway #41, for an appointment to view the interior, please contact Leonard Emon at 613-752-2249.
3. Insurance  
General Liability Insurance shall be issued on an occurrence basis for an amount of not less than \$5,000,000 per occurrence. Such insurance shall include, but is not limited to bodily injury and property damage including loss of use; personal injury; contractual liability; premises, property & operations; non-owned automobile; broad form property damage.

Such insurance shall add the Township of Greater Madawaska as Additional Insured with respect to the operations of contractor. This insurance shall be non-contributing with and apply as primary and not as excess of any insurance available to the Township.

The Policies shown above shall not be cancelled unless the Insurer notifies the Township in writing at least sixty (60) days prior to the effective date of the cancellation. The insurance policy will be in a form and with a company which are, in all respects, acceptable to the Township.

The Contractor agrees to indemnify and save harmless the Township from all costs, losses, damages, judgements, claims, demands, suits, actions or other proceedings in any manner based upon, occasioned by or attributable to anything done or omitted to be done by the Contractor, its directors, officers, employees, agents or volunteers in connection with services provided.

## **BASIS OF REJECTION OF TENDER**

Tenders not conforming to the following requirements will be disqualified:

1. Tender must be legible, in ink, by typewriter or by printer.
2. Tender must be in possession of the Township by the closing date and time.
3. Tender must be on form provided and not restricted or modified in any way.
4. Tender must be signed and sealed by an authorized official of the bidding organization. A joint tender must be signed and sealed by each company.

1. The Building is as seen for the price stated below:

<u>ITEM</u>	<u>QTY</u>	<u>DESCRIPTION</u>	<u>TOTAL</u>
1	1	Building (Only) at 25991A Highway #41	\$