

Council Summary

March 2023

Below you will find highlights of the Township of Greater Madawaska Council meetings from March 2023. Please note that this summary does not constitute the official record of the meetings.

Full agendas and minutes can be found at <https://greatermadawaska.civicweb.net/Portal/>

Meeting recordings can be found at <https://www.youtube.com/channel/UCqKFVYNGbkv0SJJ5N5IFNdQ>

March meeting dates were as follows:

March 16, 2023, 3:00pm – Regular Council Meeting

March 21, 2023, 2:30pm – Special Council Meeting

Facilities Department

- Farmer's Market
 - Information was shared about the Market that has been held on Saturdays at the Calabogie Rink over the last few summers. The event will be continuing this summer under new leadership and a new name, Calabogie Farmer's Market. Watch for Farmer's Market advertising for details.
- Tender for Chipping Brush and Logs from the May 2022 storm
 - During the clean-up of brush and fallen trees following the May 21, 2022 storm, a large amount of debris was accumulated and stored for future disposal. The contract for the chipping and removal of the brush and logs was awarded to Summers Logging and Tree Service for \$43,146. 95% of the cost will be funded through the Municipal Disaster Recovery Assistance (MDRA) program, which results in a cost to the Township of \$2,157.
- Policy for waiving Eagles Nest Parking Fees
 - Council approved Policy 3-25 being a policy to waive the parking fees at the Eagles Nest Parking Lot for people participating in Indigenous ceremonies, educational programs, and spiritual teachings, as well as for registered trail maintenance volunteers. License plate information must be provided to the Township office for registration, a minimum of three business days in advance.

Public Works Department

- Southside Way
 - The Public Works Department is continuing to monitor this road and considering solutions to drainage issues which contribute to soft spots and washboard. A survey has been completed and has identified land registration issues that are being addressed by the Township's solicitor. Ongoing maintenance will continue in order to keep the road passable.
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- Procuring a One Ton Heavy Duty Truck
 - As per the Asset Management Plan, the 2015 Chevrolet Pick-up is required to be replaced by a One Ton Heavy Duty Truck. A tender was issued, however, no bids were received. The Public Works Supervisor will continue to search for an appropriate truck by reaching out to various dealers directly.
- Tender Granular M for roads and capital projects
 - The tender for Granular “M” Limestone Source for use in the Calabogie Area and Dacre Area was awarded to Miller Aggregates at a cost of \$90,948, and the tender for the Granular “M” Limestone Source for capital projects was awarded to R.J. Selle & Sons at a cost of \$128,217. These are both below budget.
- Tender for Culverts
 - Culverts for Lanark Road and Flat Road were put out for tender and awarded to Armtec at a cost of \$30,350, again below budget.
- Tender for Articulated Wheel Loader
 - As presented and approved during the 2023 Budget, the Public Works Department requires an articulated wheel loader. Two bids were received, and the tender was awarded to J.R. Brisson for \$280,427.
- Tender for Guiderail Installation
 - As part of the reconstruction of a 1.6km section of Hutson Lake Road, B.R. Fulton Construction was awarded the contract for guiderail installation at a below budget cost of \$38,668.
- Tender for Double Surface Treatment
 - The approved 2023 Capital Budget included road reconstruction of a 2.6km section of Flat Road and a 1.6km section of Hutson Lake Road. The contract for double surface treatment was awarded to Greenwood Paving for \$223,483, also below budget.

Protection Services Department

- Fire Chief
 - As a result of the resignation of the Fire Chief and discussions with the Fire Master Plan Consultant, Council has approved the recruitment of a Full-Time Fire Chief with a position change on the salary grid from Level 7 to Level 8.
- Acting Fire Chief
 - The CAO has been appointed as Acting Fire Chief effective April 2, 2023 until the Fire Chief position has been filled. The application closing date for the Fire Chief Position is 3:00pm March 31, 2023.

Planning Department

- Special Event Permit for Calabogie Motorsports Park
 - Special Event permits are required as per By-law 14-2016 being the Noise By-law. Council approved the fourth allowable special event permit for Calabogie Motorsports Park for 2023. Noise testing for the event will be conducted by Township staff as required by the Noise By-law.

Finance and Administration Department

- Griffith Mile Committee
 - No applications were received for the committee, therefore no committee will be formed.
- Terms of Reference for the Recreation Advisory Committee, the Inclusivity Advisory Committee, and the Economic Development and Communications Advisory Committee
 - The draft Terms of Reference for each new Committee were presented to Council for review and comment. The next step will be to finalize the Terms of Reference and advertise the call for committee members.
- Renfrew County K&P Management Advisory Committee
 - Councillor Tripp expressed his interest in the Renfrew County K&P Management Advisory Committee and was appointed by Council as the Township representative for the Committee.
- Council Procedural By-law
 - The revised Council Procedural By-law was approved with changes added regarding the recording of closed sessions of Council strictly for the purpose of a closed session investigation should one ever be required.
- 2022 Statement of Remuneration and Expenses for Council and Local Boards
 - The *Municipal Act, 2001* requires that a statement of remuneration and reimbursement be prepared each year for members of Council and local boards. Council reviewed and accepted the 2022 Statement.
- Madawaska Street Docks Committee
 - After discussion and analysis of the applications received, Council appointed eight members of the community and one member of Council to the Committee. The Committee will begin work to form a recommendation to Council regarding the use of private docks on Madawaska Street (Township Land).

Closed Session

- Closed Session was held pursuant to Section 239(2) of the *Municipal Act, 2001* regarding the following:
 - The purpose of educating or training the members
 - Procedural By-Law and Procedures
 - Emergency Management
 - A position, plan, procedure, criteria or instruction to be applied to any negotiations carried on or to be carried on by or on behalf of the municipality or local board
 - Potential Opportunity
 - Personal matters about an identifiable individual, including municipal or local board employees
 - Madawaska Street Docks Committee Members
 - CAO Goals