

Corporate Policies and Procedures			
DEPARTMENT: <i>Council</i>			POLICY #: 1-01
POLICY: Council Ethical Conduct			
DATE: October 1, 2014	REV. DATE:	COVERAGE: All formal committees	PAGE #: 1 of 2

POLICY

All Council Members will adhere to the Code of Ethical Conduct to ensure that there is no conflict between their personal interests and official duties. Failure to comply with any of the procedures herein contained may expose a member of Council to disciplinary action and/or action through the Courts.

PROCEDURE

1. Council Member will promote the goals, objectives, and policies of the municipality.
2. Council Members will acknowledge and recognize the dignity and worth of every employee, person they serve and with whom they work.
3. Council Members will disclose any business, commercial, or financial interest where such interest might be construed as being in actual or potential conflict with their official duties. Requirements of the Municipal Conflict of Interest Act shall apply.
4. Council Members will not engage in any business, dealing, or transaction or have a financial or other personal interest, which is in conflict with the discharge of their official duties.
5. Council Members will accord, in the performance of official duties, equality of treatment to all persons and, without restricting the generality of the foregoing, shall refrain from according preferential treatment to any person, group, or organization.
6. Council Members, their immediate family, and family members residing in their household, may not sell goods, materials, or services to the Township without the express permission of the CAO/Clerk - Treasurer.

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7. Council Members will not place themselves in a position where they could derive any benefit or gain from any Township contracts, persons, groups, companies, or organizations with which the Township does business.
8. Council Members will not benefit from the use of information acquired or used, and that is not generally available to the public, during the course of official duties.
9. Council Members will not, except as specifically provided by policy, use municipal property or equipment for activities or purposes not associated with the discharge of official duties.
10. Council Members will not demand, accept, or agree to accept from a person, group, or organization that wishes to have business or dealings or has business or dealings with the municipality, a gift, benefit, favour, discount, hospitality or gratuity of any kind.