



Committee Application

Madawaska Street Dock Committee

Applications can be sent by email to the Deputy Clerk at clerk@greatermadawaska.com or in person/mail to the Township Office at 19 Parnell St, Calabogie ON, K0J 1H0 or by Fax: 613-752-2617. Submission deadline is **January 27th, 2023, at 4:00pm**. It is your responsibility to ensure that your application is received by the deadline, as late applications will not be considered.

Please read the attached Madawaska Street Dock Committee Terms of Reference.

Contact Information:

Name: _____ Phone (Home): _____

Address: _____ Phone (Mobile): _____

_____ E-mail: _____

Please indicate your preferred method of contact: _____

Questionnaire:

1. Have you read and understood the attached Committee Terms of Reference? _____
2. Are you 18 years of age or older? _____
3. Are you a Resident and/or taxpayer in the Township of Greater Madawaska? _____
4. Do you reside on and/or own property on Madawaska Street? _____
5. Why would you like to serve on the Madawaska Street Dock Committee?

6. Are you in favour, opposed, or indifferent to the use of private docks on Township owned land? _____

Applicant's Signature

Date

Notice of Collection:

This application may contain "Personal Information" as defined under the Municipal Freedom of Information Act and Protection Privacy Act. This information is collected pursuant to the Municipal Act, 2001 as amended. It will be used by the Township of Greater Madawaska to process this application to determine whether to appoint an individual to a committee, for administration of such appointment and for law enforcement purposes to ensure compliance with all applicable statutes, regulation, and by-laws. Question about this collection should be directed to the Deputy Clerk, 19 Parnell St, Calabogie, K0J 1H0 (613) 752-2229.

Accessibility:

Accommodation will be provided in accordance with the *Accessibility for Ontarians with Disabilities Act (AODA)*.



Madawaska Street Docks Committee

Terms of Reference

2023

Purpose

The mandate of the Madawaska Street Docks Committee is to make a recommendation to Council regarding the use of private docks on Madawaska Street (Township owned land) and if private docks will be allowed, what rules and regulations will apply.

Membership

The Committee shall consist of a minimum of four (4) volunteer members and a member of Council. Ideally the committee shall consist of an equal number of members of the public that support and oppose private docks on Madawaska Street.

The committee shall have no more than eight (8) volunteer members.

Meetings

This Ad Hoc Committee will act as a committee, making a recommendation to Council. In this function:

- All committee meetings shall be open to the public to observe
- Meetings shall be held as required, at the call of the Chair
- Notice of meetings shall be made at least 48 hours in advance of such meeting and shall be posted on the Township's website, Facebook page and bulletin board on the outside of the Township Office.
- The Committee shall meet as often as needed
- Quorum shall be the majority of committee members appointed
- Additional members may be added by Council resolution

Staff Contact/Administrative Support

The CAO will assign staff for agenda and minute taking responsibilities, and other tasks as deemed appropriate.

Final Report

The Committee shall prepare a final report on if docks should or should not be permitted to remain on Madawaska Street. In the event, the recommendation is docks are permitted to remain on Madawaska Street the Committee shall advise Council of any conditions that should apply.

Term

Ideally members of the Committee will be appointed at the Regular January Council Meeting 2023. The Committee will cease once the final report has been submitted to Council.