

## Fire Chief Job Posting

The Township of Greater Madawaska is inviting applications from qualified candidates to fill the full-time position of Fire Chief. The Fire Chief is responsible for the management of all aspects of the Township's fire services. The Fire Chief leads, directs, manages, and plans the fire department's operations, including the Township's two stations, with a volunteer complement. The role oversees fire prevention, fire suppression, fire investigation and inspection, public education, rescue operations, and emergency management. The Fire Chief ensures compliance with Township policies, by-laws and other legislation that affects the Department's operations. Integral to the position is long-range planning, master plans and strategic priorities, project management, budget and financial management, and collaboration with other Township departments, community agencies, provincial ministries, and stakeholder groups.

The ideal candidate will possess the following qualifications:

- A minimum of ten [10] years' progressive experience in supervision, firefighting and fire prevention methods, including five [5] at the Senior Officer level in a unionized and/or volunteer municipal environment.
- Post-secondary degree or diploma in Public, Business, Fire Services Administration, Management, or other relevant disciplines considered an asset.
- Completion of National Fire Protection Association [NFPA] 1021 Fire Officer III, or Fire College Company Officer Certification or an equivalent combination of education and experience.
- Community Emergency Management (CEMC) certified is considered an asset.
- Demonstrated knowledge of applicable legislation, fire service practices and standards, municipal government organization and structure, and industry standards,
- Senior management experience with responsibilities for leadership and direction of fire services operations, strategic business planning, financial budget and business planning, innovation, fiscal accountability/sustainability, and human resource management within a public sector environment.
- Hold and maintain a valid Class 'DZ' driver's license in good standing.
- A Certification of Municipal Management (CMM) would be an asset.

The salary range for this position is \$43.31 to \$50.95 based on 25 to 35 hours, includes a comprehensive benefit plan, enrollment in OMERS pension plan and opportunity for a flex time/ work from home schedule.

Submission Deadline: Interested candidates are invited to submit a resume and covering letter, to be received no later than 3:00 p.m. March 31<sup>th</sup>, 2023 to:

Jessica Schroeder, Finance and Human Resources Administrator  
Corporation of the Township of Greater Madawaska  
19 Parnell Street, P.O. Box 180  
Calabogie, ON K0J 1H0  
Fax: 613-752-2617  
Email: [finance@greatermadawaska.com](mailto:finance@greatermadawaska.com)

The Township of Greater Madawaska is an equal opportunity employer. We thank all applicants for their interest; however, only those being considered for an interview will be contacted. In accordance with the Accessibility for Ontarians with Disabilities Act, 2005 and the Ontario Human Rights Code, the Township will provide accommodations throughout the recruitment, selection and/or assessment process to applicants with disabilities. If selected to participate in the recruitment, selection and/or assessment process, please inform the Township of the nature of any accommodation(s) that you may require in respect of any materials or processes used to ensure your equal participation. All personal information is collected under the authority of the Municipal Freedom of Information and Protection of Privacy Act.