

THE CORPORATION OF THE TOWNSHIP OF GREATER MADAWASKA

BY-LAW 39- 2023

Being a By-Law to establish a General Tariff of Fees and Charges
For The Township of Greater Madawaska

WHEREAS Section 391 of the Municipal Act 2001, S.O. 2001, as amended, provides for a municipality to pass by-laws imposing fees or charges on persons for services and activities provided or done by or on behalf of any other municipality or local board, and for the use of its property including property under its control;

AND WHEREAS Section 69 (1) of the Planning Act R.S.O. 1990, c. P. 13, as amended, provides that a municipality may establish a tariff of fees for the processing of applications;

AND WHEREAS Section 7 of the Building Code Act, 1992, S.O. 1992, as amended, authorizes a municipal Council to pass by-laws concerning the issuance of permits and related matters requiring the payment of fees on applications for and on the issuance of permits;

NOW THEREFORE the Council of the Corporation of the Township of Greater Madawaska enacts as follows:

1. That Schedules A-G attached hereto and forming part of this By-Law setting out various departmental fees and charges are hereby approved.
2. That the fees and charges as indicated in this by-law do not include applicable taxes, which will be added to the fee or charge.
3. No request by any person for any information, service, activity or use of Township property described in the schedules will be processed or provided unless and until the person requesting the information, service, activity or use of Township property has paid the applicable fee or charge in the prescribed amount as set out in the applicable Schedule.
4. Should any part of the By-law, including any part of the schedules, be determined by a Court of competent jurisdiction to be invalid or of no force and effect, it is Council's intention that such invalid part of the By-law shall be severable and that the remainder of this By-law including the remainder of the schedules, as applicable, shall continue to operate and to be in force and effect.
5. This By-law supersedes all previous resolutions and By-laws with respect to the fees and charges as outlined within Schedules A-G.
6. That this By-Law shall come into force and take effect on the day of final passing thereof.
7. THAT By-Law No. 56-2022 is hereby repealed.

READ a first and second time this 17th day of August, 2023.

READ a third time and passed this 17th day of August, 2023.

Rob Weir
Mayor

Robin Emon
Deputy Clerk

Schedule A – Administration and Finance Fees

Description	Up to August 31, 2023	Effective September 1, 2023
Licensing Fees		
Lottery Licenses-Bingo, Raffle, Break Open Tickets	3% of prize value	3% of prize value
Refreshment Stand (Calendar Year Fee)	\$175.00	\$175.00
Mobile Canteens	\$75.00	\$75.00
Special Events Permit (By-Law 54-2018 section 4.1.3)	\$100.00	\$100.00
Kennel License after March 31	\$250.00 plus \$10.00 per tag per dog	\$250.00 plus \$10.00 per tag per dog
Kennel License before March 31	\$150.00 plus \$10.00 per tag per dog	\$150.00 plus \$10.00 per tag per dog
Dog Tag after March 31 (per dog)	\$20.00	\$20.00
Dog Tag before March 31 (per dog)	\$15.00	\$15.00
Dog Tag replacement tag	\$10.00	\$10.00
Dog Tag – Service/Guide Dog	No Charge	No Charge
Miscellaneous		
Fax or Scan (per page)	\$0.25	\$0.25
Maps – County	\$3.00	\$3.00
Maps – Township	\$10.00	\$10.00
NSF Cheques	\$50.00	\$50.00
Photocopy (per page)	\$0.10	\$0.20

Lapel Pin – Township	\$2.50	\$2.50
Official Tax Certificate (per property)	\$50.00	\$50.00
Tax Bill Re-Print	\$10.00	\$10.00
Tax Sale Tender Packages	\$30.00	\$30.00
Late payment fees on all overdue accounts (excluding taxes)	1.25% per month after 60days	1.25% per month after 60days
Municipal Freedom of Information Requests (MFOI)		
MFOI Application Fee	\$5.00	\$5.00
MFOI Search and Preparation Time (each 15 minutes)	\$7.50	\$7.50
MFOI Photocopies (per page)	\$0.20	\$0.20
MFOI External Electronic Media Device i.e. USB stick (per device)	\$10.00	\$10.00
NOTE: MFOI fees estimated at over \$100.00 require a deposit of 50% of the estimate		
Staff Charge out Rates		
Staff Charge Out Rates	Cost recovery	Cost recovery
Sound Monitoring (25% surcharge if over 4 hours)	\$100.00 per hour	\$100.00 per hour
Fire Human Resources Charge Out Rate (per person)	\$30.00 per hour	\$30.00 per hour

Schedule B – Building		
Description	Up to August 31, 2023	Effective September 1, 2023
Building Services		
Minimum Permit Fee – Residential		\$100.00
Minimum Permit Fee – Commercial/Industrial/Institutional		\$100.00
Building Permit - New Residential (per square foot)	\$0.40	\$0.70
Building Permit - Residential – Non-living Space (per sq. ft.)	\$0.40	\$0.50
Building Permit - Commercial/Industrial/Institutional (per square foot)	\$0.50	\$0.90
Small Renovations/Alterations (as defined by CBO)	\$0.40 (per sqft)	\$150 flat rate
Building without a permit	Permit fee x2	Permit fee x2
Additional Inspection Fee	\$100.00	\$100.00
Demolition Permit	\$100.00	\$100.00
Change of Use	\$150.00	\$200.00
Plumbing		\$200.00
Revision or Renewal of Permit	\$100.00	\$100.00
Occupancy Permit or Final Inspection	\$100.00	\$100.00
Deck/Private Pool	\$100.00	\$100.00
Installation of Solid Fuel burning Appliance	\$100.00	\$100.00
Farm Out-Buildings (per square foot) – Minimum Fee \$75.00	\$0.15	\$0.30

Gazebos	\$100.00	\$100.00
Porch/Carport	\$100.00	\$100.00
Compliance Letter	\$100.00	\$100.00
Temporary Use Tents in excess of 65 sq. metres	\$100.00	\$100.00
Sewage System Fees		
Class 1	\$125.00	No permit
Class 2	\$225.00	\$300.00
Class 3	\$250.00	\$300.00
Class 4	\$400.00	\$500.00
Class 5	\$400.00	\$500.00
Inspection related to severance application	\$125.00	\$125.00
Replacement Tank	\$200.00	\$200.00
Replacement 100 feet weepers	\$200.00	\$200.00
Replacement Complete System	\$400.00	\$400.00
Revoked/New Permit Administration Fee (sewage only)	\$75.00	\$75.00
Septic System Search	\$75.00	\$75.00
NOTE: Systems that exceed output of 10,000 litres per day will be referred to the Ministry of Environment		

Schedule C – Planning		
Description	Up to August 31, 2023	Effective September 1, 2023
Planning Services		
Consent per new lot created, boundary adjustment or easement requested (not including retained parcel)	\$750 per application + associated costs	\$800
Rights-of-Way/Easements (associated with concurrent consent application) - each servient parcel (property giving the ROW/easement)	\$150 + associated costs	\$200
Validation of title, cancellation of consent, other consent applications		\$300
Minor Variance	\$700 + associated costs	\$850 + \$1,000 Deposit
Recirculation for Consent or Minor Variance		50%
Deferral Fee for Consent or Minor Variance		50%, payable prior to reactivation of the application
Zoning Amendment Application	\$1,250 + associated costs	\$2,000 + \$2,000 Deposit
Zoning Lifting of Holding (h) Symbol		\$600
Temporary Use By-law		\$1,400
Official Plan Amendment	\$900 + associated costs	\$1,500
Site Plan Applications	\$800 + associated costs	\$2,000 + \$5,000 Deposit
Site Plan Amendment (Red-line revision to a site plan approved within the past 12 months)	\$500 + associated costs	50%
Draft Plan of Subdivision or Condominium	\$3,000 per app. + associated costs	\$2,000 + \$5,000 Deposit
Red-Line Revision to Draft-Approved Subdivision/Condominium		50%
Subdivision Agreement	\$3,000 per app. + associated costs + deposit of \$1,000	\$3,000 + \$5,000 Deposit

Subdivision Agreement Amendment		50% + \$2,000 Deposit
Pre-Servicing Agreement		\$600
Draft Plan Approval Extension		\$400
Part Lot Control By-law (within a registered plan of subdivision)		\$400
Deeming By-Law	\$500 + associated costs	\$400
Liften of One-Foot Reserves		\$400
Development Agreements (Consent/URA Agreements)		\$600 base + \$200 per additional affected lot/party (+ \$2,000 Deposit)
Shoreline Road Allowance Closure/Purchase of Town-Owned Lands (Application Fee Only)	\$1,250 + associated costs and land	\$1,250 per recipient lot + Associated costs and costs of land (+ \$2,000 Deposit)
Zoning Certificate	\$60	\$75
Other Matters/Services		Based on estimated Wage Cost
Multiple Applications		10% off each prescribed fee
Cost Recovery (All Applications)		If multiple cost deposits apply, the total deposit shall be the sum of the applicable deposits, or may be equal to the estimated costs of the services required, at the sole discretion of the Township. Actual costs to the Township shall be paid prior to application approval, or issuance of municipal comments for County applications. Where costs are incurred as a condition of approval, payment of costs shall be required prior to the Township issuing condition clearance. Additional cost deposits shall be made by applicants upon request of the

		<p>Township and shall be required prior to further processing. Applicants shall be responsible for all costs incurred by the Township in relation to appeals of the application to the Ontario Land Tribunal or other proceedings. Unused deposits will be refunded to applicants following completion of the application and payment of all Township costs.</p>
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Schedule D – Fire

Description	Up to August 31, 2023	Effective September 1, 2023
Fire Services		
Burn Permit (valid 2 days)	\$5.00	\$5.00
Burn Permit (valid for a 30 days)	\$25.00	\$25.00
Burn Permit (valid for a annual year)	\$50.00	\$50.00
Commercial Fire Code Inspections (on request/complaint only)	Site Inspection free; follow up at \$30/hour	Site Inspection free; follow up at \$30/hour
Incinerator Permit	\$25.00	\$25.00

Schedule E – Recreation		
Description	Up to August 31, 2023	Effective September 1, 2023
Recreation Facilities		
All Weekend Tournament (Friday - Sunday)	\$325.00	\$325.00
Ball Diamond Rental	\$30.00 per game	\$30.00 per game
Lighted Diamond (Tournament)	\$20.00 per hour minimum 3 hours	\$20.00 per hour minimum 3 hours
Ginza Outdoor Rink	n/a	n/a
Calabogie Outdoor Rink - Public Skating	no charge	no charge
Calabogie Outdoor Rink - Sat/Sun (9am-12pm) ONLY	\$150/hour for ratepayers; \$225 for non-ratepayers	\$150/hour for ratepayers; \$225 for non-ratepayers
Calabogie Outdoor Rink Rental - April to October (after 5pm)	\$300 per day	\$300 per day
Calabogie Outdoor Rink Rental - April to October (before 5pm)	\$150 per day	\$150 per day
Calabogie Outdoor Rink Rental - April to October (per weekend)	\$500 per weekend	\$500 per weekend
Unlit diamond (Tournament)	\$85.00 per day	\$85.00 per day
Eagle's Nest Parking Fee - Daily Rate	\$5 per day	\$5 per day
Eagle's Nest Parking Fee - Annual Pass Resident	\$25	\$25
Eagle's Nest Parking Fee - Annual Pass Non Resident	\$50	\$50
Boat Launch Seasonal Pass (Barnet Cottage)	\$50.00	\$50.00

Recreation Rentals		
Barnet Cottage for Local Community Groups	\$300.00 per day / \$500 per weekend	\$300.00 per day / \$500 per weekend
Barnet Cottage	\$600.00 per day / \$1,000 per weekend	\$600.00 per day / \$1,000 per weekend
Barnet Cottage Damage Deposit	\$500.00 (refundable after facility inspection)	\$500.00 (refundable after facility inspection)
Calabogie Community Hall Community Organizations	\$30.00 for 1st 3 hours, \$15.00 for each hour after	\$30.00 for 1st 3 hours, \$15.00 for each hour after
Calabogie Community Hall Funeral Receptions/Lunches	No Charge	No Charge
Calabogie Community Hall per day (after 5pm)	\$300 per day (and after 5 pm)	\$300 per day (and after 5 pm)
Calabogie Community Hall per day (before 5 pm)	\$150 per day (before 5 pm)	\$150 per day (before 5 pm)
Calabogie Community Hall per weekend	\$500 per weekend	\$500 per weekend
Calabogie Community Hall	\$40.00 per hour for shorter terms	\$40.00 per hour for shorter terms
Confirmation of Rental Deposit	50% of anticipated rental cost (non-refundable)	50% of anticipated rental cost (non-refundable)
Calabogie Community Hall Cleaning Deposit	\$100.00 (refundable after facility inspection) paid prior to the event	\$100.00 (refundable after facility inspection) paid prior to the event
Calabogie Community Hall Damage Deposit	\$100.00 (refundable after facility inspection) paid prior to the event	\$100.00 (refundable after facility inspection) paid prior to the event
Equipment rental	Township halls use only, no external rentals	Township halls use only, no external rentals

Local Community Groups (approved by Council)	<p>\$50 Deposit - 6 free times per year</p> <p>\$30.00 for 1st 3 hours, \$15.00 for each hour after</p> <p>Add'l costs will apply if hall left in an unacceptable manner</p>	<p>\$50 Deposit - 6 free times per year</p> <p>\$30.00 for 1st 3 hours, \$15.00 for each hour after</p> <p>Add'l costs will apply if hall left in an unacceptable manner</p>
Barnet Cottage for Local Community Groups	\$300.00 per day / \$500 per weekend	\$300.00 per day / \$500 per weekend
Barnet Cottage	\$600.00 per day / \$1,000 per weekend	\$600.00 per day / \$1,000 per weekend
Barnet Cottage Damage Deposit	\$500.00 (refundable after facility inspection)	\$500.00 (refundable after facility inspection)
Calabogie Community Hall Community Organizations	\$30.00 for 1st 3 hours, \$15.00 for each hour after	\$30.00 for 1st 3 hours, \$15.00 for each hour after

Schedule F – Public Works

Description	Up to August 31, 2023	Effective September 1, 2023
Public Works		
Civic Address (including post & install)	\$125.00	\$125.00
Replacement Civic Address	\$75.00	\$75.00
Replacement Post	\$15.00	\$15.00
Remote/Water Access Civic Address	\$75.00	\$75.00
Entrance Permits	\$100.00	\$100.00
Entrance Permit - Fee for no marking	\$75.00	\$75.00
Road Cut Permit	\$200.00	\$200.00
Equipment Charge-Out Rates		
Excavator	\$125.00 per hour (including operator)	
Floating Charge	\$90.00 per hour	
Grader	\$110.00 per hour (including operator)	
Half Ton	\$50.00 per hour (including operator)	
Loader Backhoe	\$80.00 per hour (including operator)	
Other Equipment	cost plus operator	
Tandem Axle Dump Truck	\$80.00 per hour (including operator)	
Roll Off Truck	\$110.00 per hour (including operator)	

Roll Off Truck and Trailer	\$125.00 per hour (including operator)	
Steamer	\$70.00 per hour (including operator & half-ton)	
Tractor w/ Bush Hog	\$70.00 per hour (including operator)	
External Equipment Rates		Rates as per the current OPSS external rate schedule

Schedule G – Waste Management

Description	Up to August 31, 2023	Effective September 1, 2023
Public Works		
Appliances with O.D.P.	\$45.00	\$45.00
Tire on Rim	No Charge	No Charge
Furniture (including microwaves)	\$5.00 per item	\$5.00 per item
Pick Up Truck	\$20.00/load	\$20.00/load
Landfill Card - Replacement	\$0.00	\$0.00
Propane Tanks	No Charge	No Charge
Roll-off Bins	\$300.00/load	\$20.00 per yard
Single Axle Trailer*	\$30/load	\$30/load
Double Axle Trailer*	\$100.00/load	\$100.00/load
Tandem Axle Dump truck*	\$300.00/load	\$300.00/load
Tractor Trailer *	\$550.00/load	\$550.00/load
Tri-Axle Trucks*	\$400.00/load	\$400.00/load
Blue Boxes	No Charge	No Charge
Backyard Composter	\$20	\$50
Soil contaminated with Fuel oil	Staff to refer requests to the Facilities Manager if acceptable the charge will be \$50 / cubic yard	Staff to refer requests to the Facilities Manager if acceptable the charge will be \$50 / cubic yard

* If the landfill/transfer station is requested to be open outside of normal operating hours an additional fee of \$50/per hour will be charged for staff and half ton

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