



## NOTICE OF PUBLIC MEETING

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*Pursuant to Subsection 7(6) of the Building Code Act., R.S.O. 1992 as amended.*

**Public Meeting** A public meeting to inform the public of the proposed building fees amendment will be held on **Thursday, June 15<sup>th</sup>, 2023 at 2:00 p.m.** at the Municipal Office of the Township of Greater Madawaska.

Those wishing to attend this meeting may also do so virtually.

A link to connect to the Zoom meeting can be provided by contacting the Deputy Clerk at 613-752-2229 or [clerk@greatermadawaska.com](mailto:clerk@greatermadawaska.com) by **no later than 9:00 a.m. on Thursday, June 15<sup>th</sup>, 2023.**

### **Purpose of the Public Meeting**

The Council of the Township of Greater Madawaska is proposing amending the costs of the building permit fees following a review of the current permit fees and the costs associated with the enforcement of the Ontario Building Code Act, with regard to the issuance of building permits through Section 7 of the OBCA.

The purpose of the meeting is to provide an opportunity for public input regarding the proposed amended building costs. No staff recommendations will be provided, and the Township Council will not make any decisions at this public meeting. A recommendation report will be prepared by staff and presented at a subsequent meeting of the Township Council.

### **Submissions**

If you wish to make a written submission to be read aloud at the Public Meeting, please send it to:

Robin Emon  
19 Parnell Street  
Calabogie, Ontario  
K0J 1H0  
or by email to: [clerk@greatermadawaska.com](mailto:clerk@greatermadawaska.com)

### Summary of Justification for Increasing Fees

- Building Permit fees have not increased since 2012.
- The Building Code Act provides that building permit fees can be set on a cost-recovery basis relative to reasonable service costs.
- The proposed increases improve the financial sustainability of providing this service and will ensure that the Township maintains a strong cost recovery rate.
- Proposed increases are expected to cover the increase in CBO services costs.

### Proposed Fees versus Current Fee

Schedule B – Building		
Description	Current	Proposed
<b>Building Services</b>		
Minimum Permit Fee – Residential		\$100.00
Minimum Permit Fee – Commercial/Industrial/Institutional		\$100.00
Building Permit - New Residential (per square foot)	\$0.40	\$0.70
Building Permit - Residential – Non-living Space (per sq. ft.)	\$0.40	\$0.50
Building Permit - Commercial/Industrial/Institutional (per square foot)	\$0.50	\$0.90
Small Renovations/Alterations (as defined by CBO)	\$0.40 (per sqft)	\$150 flat rate
Building without a permit	Permit fee x2	Permit fee x2
Additional Inspection Fee	\$100.00	\$100.00
Demolition Permit	\$100.00	\$100.00
Change of Use	\$150.00	\$200.00
Plumbing		\$200.00
Revision or Renewal of Permit	\$100.00	\$100.00
Occupancy Permit or Final Inspection	\$100.00	\$100.00
Deck/Private Pool	\$100.00	\$100.00
Installation of Solid Fuel burning Appliance	\$100.00	\$100.00
Farm Out-Buildings (per square foot) – Minimum Fee \$75.00	\$0.15	\$0.30

Gazebos	\$100.00	\$100.00
Porch/Carport	\$100.00	\$100.00
Compliance Letter	\$100.00	\$100.00
Temporary Use Tents in excess of 65 sq. metres	\$100.00	\$100.00
<b>Sewage System Fees</b>		
Class 1	\$125.00	No permit
Class 2	\$225.00	\$300.00
Class 3	\$250.00	\$300.00
Class 4	\$400.00	\$500.00
Class 5	\$400.00	\$500.00
Inspection related to severance application	\$125.00	\$125.00
Replacement Tank	\$200.00	\$200.00
Replacement 100 feet weepers	\$200.00	\$200.00
Replacement Complete System	\$400.00	\$400.00
Revoked/New Permit Administration Fee (sewage only)	\$75.00	\$75.00
Septic System Search	\$75.00	\$75.00
NOTE: Systems that exceed output of 10,000 litres per day will be referred to the Ministry of Environment		

## **Extracts of Applicable sections of the Building Code Act and associated Regulations**

### **Building Code Act, 1992, as amended**

#### **Extracts from Section 7 Bylaws, resolutions, regulations**

7 (1) The council of a municipality or of an upper-tier municipality that has entered into an agreement under subsection 3 (5) or a board of health prescribed for the purposes of section 3.1 may pass by-laws.....

... (c) requiring the payment of fees and prescribing the amounts of the fees,

- (i) on application for and on issuance of permits,
- (ii) for maintenance inspections,
- (iii) for providing documentation, records or other information under section 15.10.4, and
- (iv) for providing information under subsection 15.10.6 (2);

... (2) The total amount of the fees authorized under clause (1) (c) must not exceed the anticipated reasonable costs of the principal authority to administer and enforce this Act in its area of jurisdiction.

...

Ontario Regulation 332/12:

Section 1.9.1.2. Change of Fees

- (1) Before passing a bylaw or resolution or making a regulation under clause 7 (1) (c) of the Act to introduce or change a fee imposed for applications for a permit, for the issuance of a permit or for a maintenance inspection, a principal authority shall,
  - (a) hold the public meeting required under subsection 7 (6) of the Act,
  - (b) ensure that a minimum of 21 days notice of the public meeting is given in accordance with Clause (c), including giving 21 days notice to every person and organization that has, within five years before the day of the public meeting, requested that the principal authority provide the person or organization with such notice and has provided an address for the notice,
  - (c) ensure that the notice under Clause (b),
    - (i) sets out the intention of the principal authority to pass the bylaw or resolution or make a regulation under section 7 of the Act and whether the bylaw, resolution or regulation would impose any fee that was not in effect on the day the notice is given or would change any fee that was in force on the day the notice is given,
    - (ii) is sent by regular mail to the last address provided by the person or organization that requested the notice in accordance with Clause (b), and
    - (iii) sets out the information described in Clause (d) or states that the information will be made available at no cost to any member of the public upon request, and
  - (d) make the following information available to the public:
    - (i) an estimate of the costs of administering and enforcing the Act by the principal authority,
    - (ii) the amount of the fee or of the change to the existing fee, and
    - (iii) the rationale for imposing or changing the fee.