



MINUTES
FEBRUARY 14, 2024 --PUBLIC LIBRARY BOARD MEETING

Wednesday, February 14, 2024, 9:00 am

Via: ZOOM/Public

Present: Patti McArthur – Board Chair
Ruth Jones – CEO/Treasurer
Barry Brydges
Nicole McKinnon
Lois Thomson – Councillor
Emily (Meyers) Thompson

Absent:
Sue Michalicka
Kate Zeyl

1. Call to Order

9:02

2. Approval of Agenda

- Additions/deletions -- none
- Approved by consensus

2. Declaration of any Conflict of Interest

- None

4. Approval of Minutes Dated November January 16, 2024

- Approved by consensus

5. Upcoming Activities and Finance Report

- **Annual Survey of Public Libraries for 2023** – CEO Ruth is working on this for April deadline
- **Connectivity Grant** – CEO Ruth completed and submitted in January to receive funds from OLS (\$13K - \$16K)
- **Audit 2023** – No issues have come forward, audit completion to be announced
- **Revenue to Target Finance Statement 2023**
 - Revenue Target met for 2023, good start to revenue stream for 2024 on donations

- Finance Statement for 2023 has one item for Township review (possible wrong or double payment for Lift about \$280)
 - Under budget on payroll – will review payroll calculation for 2024
 - Book purchase budget was over and 2024 has a program (Adopt-a-Book) to boost revenue to target publication purchases
 - Request to GMT Finance to meet quarterly with CEO as touchpoint/relationship building

6. Community and Municipal Relations

- **Strategic Direction** – CEO Ruth has been meeting with her Library Team to review best service approaches for 2024 and the next few years
 - CEO will report back with direction for Board to approve and engage to assist with fundraising and community relations
 - Township Committees to engage are: Recreation Committee, Canada Day committee and Planning
 - Influencing Organizations identified are: Lions Club, Home Support, Fish and Game Club, Small Business where we can target
 - Members of our Board are engaged with most of these committees/organizations and will seek synergies for service delivery
 - Question came from Canada Day committee if GMPLLC would have pancake breakfast – Yes – Emily will let them know

7. Other Business

- Meeting Schedule going forward agreed to remain on 3rd Wednesday of the month at 9am (Jan 16 and Feb 14 meetings completed)
 - March 13 – Finance Committee Only (Ruth, Barry, Patti)
 - April 10
 - May 08
 - June 12
 - July and August No Meetings scheduled
 - September 11
 - October 09
 - November 13
 - December 11

8. Adjournment

- Meeting was adjourned at 10:03am
- Approved by consensus

Prepared by Patti McArthur