



MINUTES
JANUARY 16 2023 PUBLIC LIBRARY BOARD MEETING

Wednesday January 16, 2023 12:30pm

Via: ZOOM/Public

Present: Patti McArthur – Board Chair
Ruth Jones – CEO
Barry Brydges
Sue Michalicka
Evelyn Miller
Lucie Perrier
Emily (Meyers) Thompson
Lois Thomson -- Councillor
Kate Zeyl

Absent:
Nicole McKinnon

1. Call to Order

2. Approval of Agenda

- Additions/deletions

3. Declaration of any Conflict of Interest



4. Approval of Minutes January 11/13 2023

5. CEO Report/Finance (30 min)

- Budget 2023 Presentation

Ruth presented as if she were presenting to Council – these minutes will record only comments/questions or concerns expressed by Board Participants.

The presentation took 8 minutes to deliver.

#	slide	Comments																																													
1	 <p>Greater Madawaska Public Library & Learning Centre</p> <h1>2023 BUDGET</h1> <p>CEO - Ruth Jones January 12, 2023</p>	<ul style="list-style-type: none"> • Include staff among thanks 																																													
2	 <h2>Growing a Community Resource</h2> <p>We want to provide extraordinary value to our patrons by investing in service growth and increased learning opportunity.</p> <p>Whether it's by educating our youth, providing a work-space or a meeting place, we're fully committed to connecting the community and empowering learners, young and old.</p> <p>We aim to redefine the rural library and continue work to showcase Township resources.</p>	<ul style="list-style-type: none"> • 																																													
3	<h2>Highlights of 2022</h2> <div style="display: flex; justify-content: space-between;"> <div style="width: 30%;"> <p>TECHNOLOGY</p> <ul style="list-style-type: none"> - 3 business-grade computers - 3 Chromebooks available to borrow for remote use with improved internet access across the Township </div> <div style="width: 30%;"> <p>PRINT SERVICES</p> <ul style="list-style-type: none"> - Addition of Epson EcoTank for fax, scan, print services </div> <div style="width: 30%;"> <p>COMMUNITY SPACE</p> <ul style="list-style-type: none"> - 30+ programs and outreach opportunities and 700 (approx.) participants - increased volunteer base - increased use of community spaces for events (table, barnet cottage, gymnasium) </div> </div> <div style="display: flex; justify-content: space-between; margin-top: 10px;"> <div style="width: 45%;"> <p>GRANTS</p> <ul style="list-style-type: none"> - \$300 seed grant from International Dyslexia Association of Ontario (IDAO) to support readers struggling with dyslexia- one of the classroom's most common learning challenges - Secondary printer via Epson's Focused Giving Program </div> <div style="width: 45%;"> <p>NON-MONETARY DONATIONS</p> <ul style="list-style-type: none"> - Replacement shelving was donated by Angler Public Library via Library Outfitters - Food, goods, and space provided for without fundraisers - Magazine subscriptions </div> </div> <p>We thank our donors, sponsors, and partners for your support!</p>	<ul style="list-style-type: none"> • 																																													
4	<h2>Year-over-year review - library usage</h2> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th></th> <th>2022</th> <th>2021</th> <th>2020 - CLOSED</th> <th>2019</th> </tr> </thead> <tbody> <tr> <td>New library memberships</td> <td>128</td> <td>75</td> <td>64</td> <td>124</td> </tr> <tr> <td>In-person or curbside checkouts</td> <td>6,277</td> <td>2,495</td> <td>1,295</td> <td>7,275</td> </tr> <tr> <td>Digital checkouts</td> <td>3,666</td> <td>2,333</td> <td>2,688</td> <td>1,827</td> </tr> <tr> <td><small>(eBooks, Libby app)</small></td> <td></td> <td></td> <td></td> <td></td> </tr> <tr> <td><small>Total checkouts: 9,943</small></td> <td></td> <td><small>Total checkouts: 4,828</small></td> <td><small>Total checkouts: 3,983</small></td> <td><small>Total checkouts: 9,102</small></td> </tr> <tr> <td>Programs/ outreach</td> <td colspan="4">30+ programs and 700 participants (approx.)</td> </tr> <tr> <td>Re-launched in 2021</td> <td colspan="4">24 library materials deliveries to Griffith depot (Pine Valley)</td> </tr> <tr> <td>New in Dec 2022</td> <td colspan="4">50 STEM kits monthly – teaching Science, Technology, Engineering, Math for school children (via Carleton U, Ottawa U.)</td> </tr> </tbody> </table>		2022	2021	2020 - CLOSED	2019	New library memberships	128	75	64	124	In-person or curbside checkouts	6,277	2,495	1,295	7,275	Digital checkouts	3,666	2,333	2,688	1,827	<small>(eBooks, Libby app)</small>					<small>Total checkouts: 9,943</small>		<small>Total checkouts: 4,828</small>	<small>Total checkouts: 3,983</small>	<small>Total checkouts: 9,102</small>	Programs/ outreach	30+ programs and 700 participants (approx.)				Re-launched in 2021	24 library materials deliveries to Griffith depot (Pine Valley)				New in Dec 2022	50 STEM kits monthly – teaching Science, Technology, Engineering, Math for school children (via Carleton U, Ottawa U.)				<ul style="list-style-type: none"> • Lucie advised this slide will garner the most questions
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6	<p>2023 - Discovery Backpack Partnership</p>  <p>We are co-operating with Watersheds Canada on a grant application in 2023, which will result in an experiential learning program, supported by Council, to be delivered across the Township.</p> <p>The Watersheds Canada focus is good stewardship of freshwater waterways and shoreline ecosystems.</p> <p>This program aligns with the Township's desire to support environmentally-conscious development by bringing in knowledge experts to educate the public about basic stewardship concepts.</p> <p>Continuing awareness will have a multi-generational benefit to residents and businesses.</p>	<ul style="list-style-type: none"> Add that the Township fully supported this endeavor and there is no cost to the Township for delivery 																
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All Board members congratulated Ruth on the revised deck and indicated it was significantly improved

- **Move to Approve**
- Moved by: Lucie Perrier
- Seconded by: Lois Thomson

6. Adjournment

- **Move to Approve**
- Moved by: Patti McArthur
- Seconded by: Lucie Perrier

Meeting adjourned at 12:50

Prepared by Sue Michalicka