



**MINUTES
GREATER MADAWASKA PUBLIC LIBRARY BOARD**

Wednesday, March 9, 2022 10:00 AM – 10:30am
Location: via ZOOM

Present: Ruth Jones
Nicole McKinnon
Sue Michalicka
Patti McArthur
Lucie Perrier

Absent:
Kate Zeyl

CALL TO ORDER

- The meeting was called to order at 10:02 am

1. APPROVAL OF AGENDA

- Approved by consensus.
- Additions/deletions – correct start time to 10am

2. DECLARATION OF CONFLICT OF INTEREST

- None declared

3. APPROVAL OF MINUTES: dated February 9, 2022

- Approved by consensus.

4. CEO Report - Ruth Jones

Operations

- We will continue to operate at reduced hours and 50% capacity (6)
- BIAK (BIAK will offer workshop sessions– either live or recorded)
- Let’s Talk Science (live online session during March Break--Wednesday, March 16 at 10:00am) Looking for other specialized groups that will offer learning resources and opportunities for community engagement.
- Highlander is sharing information about their writing contest as well as offering workshops for adults and children
- Barry Nicolls (Lions Club) is coming by to investigate options for an art installation by the Photographers guild (opportunity to create a display area for creative talent in the community)
- In conjunction with Calabogie Lions we are looking at movie night for families especially through the summer. Lucie advised Ruth contact Jean Libbey who had investigated licensing costs and logistics for the Township
- Investigating partnerships with Renfrew County Seniors’ Centre Without Walls

Statistics

- 17 new patrons in February
- 545 active patrons
- Facebook audience +18 this year (overall: 87% female)
- 756 checkouts – 189 weekly
- 102 digital checkouts
- We hope to have our memberships cleaned up by summer, so we’d be able to start sending out auto-generated e-mail notifications
- Book bundles will continue to be offered over the summer for seasonal users

Programs – March Break

MARCH

PROGRAM NAME	PROGRAM TYPE	DESCRIPTION
Winter Book BINGO Will run to the end of May	Child/adult literacy	Readers must complete a row of tasks to receive a ballot to submit for a prize. Pick up card at Library.

Tuesday, March 15, 10am-11:30am	Literacy/ Outreach	BIAK cultural presentation held at Calabogie Community Center
Wednesday, March 16, 10am-10:30am	Literacy/ Outreach	FREE live online workshop with Let's Talk Science!
Wednesday, March 16, 2pm-3:30pm	Outreach	The Friendship Trio visits Calabogie Community Center for an afternoon of fun and music!
Thursday, March 17, 9am-12pm	Outreach	Rainbow everything! Pick up available from Library.
Friday, March 18, 9am-12pm	Outreach	ART ATTACK! Pick up available from Library.
Tuesday, March 29, 2:00-3:00	Outreach	Seniors' Centre Without Walls - online

6. Finance

- **Financial Statement**

- The Financial Statement received from Township Finance is missing key information; we are awaiting updates which we understand will come after the Audit is complete
- Re wages and benefits – we are ahead approximately \$2,500 due to our lockdown restrictions. This will change when staff hours increase over the summer when we will 'catch-up' to the budget projection.
- Computer purchase expenses are showing in 2022 budget. We have an agreement with the Township to pay for the computers from a wage surplus we had from the 2021 budget. We anticipate this will be addressed by Finance and reflected going forward.
- Everything appears to be falling into line as anticipated and we should have the final audited results by our next meeting

- **Audit**

- We have until June to submit a financial statement to CRA– so we have lots of time

7. Other Business

Next Meeting – April 13 – Start time will be shifted to 10 AM

8. Adjournment

The meeting was adjourned at 10:30 am

Minutes prepared by Sue Michalicka