

# Trail Advisory Committee – Minutes

Thursday, February 4<sup>th</sup>, 2016

7:00 pm

12 Crestview Dr.

## Type of meeting:

Monthly

## Agenda

1. Call to order – 7:12 Present: Eric Fletcher, Jarrod Forrest, Al Watson, Harold Murphy;  
Regrets: Jordanna Forrest, Kyle Epp
  2. Approval of the agenda - passed
  3. Declaration of pecuniary interest - none
  4. Approval of previous minutes - passed
  5. Ongoing business
    - a) Signage – Jarrod acquired more signs and finished signing a snowshoe and fatbike loop that will be black (Ridgeline) and blue (name TBD) mountain bike trails in summer. Will continue to sign as we move into spring
    - b) Eric to contact Mark Thomas 433-6957 re: metal sign for Eagles’ Nest
    - c) Kyle’s table of contents so far for Trail Maintenance Policy. Anything to add?  
Jarrod can you ask to see BORCA’s? – everything looks good; will let Kyle know.  
Jarrod to contact Cameron Dube.
- Introduction
  - Trail Inspection
  - Trail Maintenance
    - Trail Coordinator
    - Trail Volunteers
    - H&S
      - PPE
  - Trail Hazards
    - Tree Management
  - Trimming and Brushing
  - Chain Saw Operation
  - Emergency Contact Information
  - Schedule 1
    - Trail Inspection Form
  - Schedule 2
    - Work Day Job Plan Form

- d) Al contacted Renfrew County about GIS files. Waiting to hear back. Harold said that council is willing to help get this moving, needs to bring it up at the next meeting, which is in March.

**6. Action Items**

- a) Harold – update on K&P Title Search, proposal to council for budget, liability action. Next council meeting is in March – will report back after. Kyle also looking into liability actions.
- b) Spur Line Trail plan for spring – rocks at both ends; Eric looking for box blade for raking and levelling, Harold to see if Dragonfly Golf Course has one we could use; screenings.

**7. New business**

- a) Harold was contacted about the new Algonquin to Adirondacks trail; Eric will see if Noah can make a presentation at the March Council meeting
- b) Al and Eric noted that the Pedestrian Bridge on the K&P needs refinishing; Eric will file a complaint to see if we can get movement on this before spring

**8. Date and Time of next meeting: March 3, 2016 at 6:30PM**

**9. Adjournment – 8:32**