

MINUTES

THE CORPORATION OF THE TOWNSHIP OF GREATER MADAWASKA ORIENTATION COUNCIL MEETING HELD AT 19 Parnell Street

Present were: Mayor Brian Hunt, Councillors Lucie Perrier, Chuck Rigelhof, John Frost and Glen MacPherson and CAO Clerk/Treasurer Allison Holtzhauer

Monday, December 3, 2018

Council Chambers: 9:00 AM

1. Call to Order

1.12.1 Call to Order

Resolution No.274-18

Moved by Councillor Chuck Rigelhof Seconded by John Frost

Be it resolved that the Township of Greater Madawaska Council calls to order the December 3, 2018 Orientation Council meeting at 9:00am

"CARRIED."

1.12.2 O Canada

1.12.3 Additions, Deletions and Excused

Resolution No.275-18

Moved by Councillor Glen MacPherson Seconded by John Frost

That the Agenda of the Council meeting of December 3, 2018 be approved as presented.

"CARRIED."

2. Declaration of Pecuniary Interest

There was no declaration of pecuniary interest by any member of Council present.

3. Delegation/Presentation

3.12.1 10:30 am - Integrity Commissioner - Guy Giorno

4. Administration

4.12.1 Procedural By-law 09-2018

4.12.2 2019 Conference Overview

4.12.3 Appointment of Municipal Signing Officers for Bank and Legal Matters

Resolution No.276-18

Moved by Councillor Glen MacPherson Seconded by John Frost

That Council rescinds resolution 255-18;

And furthermore Council authorizes Mayor Brian Hunt, Councillor Chuck Rigelhof, Allison Holtzhauer and Heather Spencer as signing officers for the Township of Greater Madawaska with regards to Legal and Financial documents whereby each document shall be signed by a member of Council and a member of staff.

"CARRIED."

4.12.4 Appointment of Deputy Mayor and Alternate County Representative - Discussion Item

4.12.5 Complaint Policy

4.12.6 Council Pay - Discussion Item

4.12.7 Policies - Discussion Item

5. Facilities

5.12.1 AIR - 1285

Facilities Department - Leonard Emon Facilities Manager

6. Public Works Department

6.12.1 AIR - 1280

Roads Department - Jamie Doering Public Works Manager

6.12.2 AIR - 1278

Minimum Maintenance Standards

7. Environmental Management Department

Recess was called at 10:30am, the meeting resumed at 10:45am

7.12.1 AIR - 1281

Environment Department - Jamie Doering Public Works Manager

8. Protection Services Department

Recess was called at 12:04PM, meeting resumed at 12:34.

Councillor Glen MacPherson excused himself from the remainder of the meeting.

8.12.1 AIR - 1284

Fire Department - Fire Chief Darryl Wagner

8.12.2 AIR - 1287

By-law 60-2018 Emergency Management 2018

Resolution No.277-18

Moved by Councillor Lucie Perrier Seconded by John Frost

That Council approves the Emergency Plan as presented in By-law 60-2018

And furthermore, instruct staff to place the updated plan on the website.

"CARRIED."

9. Planning Department

9.12.1 AIR - 1283

Building Department - Chief Building Official Darryl Wagner

9.12.2 Manager of Planning and Development - Luke Desjardins

10. Finance Department

10.12.1 AIR - 1282

Department Introduction - Finance and Administration

11. Economic Development & Technology Department

12. Community & Health Committee

12.12.1 AIR - 1272

Health & Safety Update

13. Community Parks, Recreation and Library

14. Minutes

14.12.1 Minutes Approval

- November 26, 2018 Regular Council
- November 6, 2018 Calabogie Community Rink Committee Minutes

Resolution No.278-18

Moved by Councillor Lucie Perrier Seconded by John Frost

Be it resolved that the following minutes are approved by Council:

- November 26, 2018 Regular Council

And furthermore that the following minutes are accepted by Council:

- November 6, 2018 Calabogie Community Rink Committee

"CARRIED."

15. Closed Session

15.12.1 Personal Matters about an identifiable individual, including municipal or local board employee - *Step and Merit*

Resolution No.279-18

Moved by Councillor Lucie Perrier Seconded by John Frost

That the Orientation Council meeting of October 3, 2018 at 1:41PM enter into closed session pursuant to Section 239(2) of the Municipal Act regarding:

- Personal matters about an identifiable individual, including municipal or local board employee - *Step and Merit*

"CARRIED."

16. Open Session

16.12.1 Move to Open

Resolution No.280-18

Moved by Councillor Lucie Perrier Seconded by John Frost

That the Orientation Council meeting of December 3, 2018 move back into Open Session at 2:11PM

"CARRIED."

16.12.2 Rise and Report

Resolution No.281-18

Moved by Councillor Lucie Perrier Seconded by John Frost

That Council instructs the following as a result of Closed Meeting Items:

- Personal Matters about an identifiable individual, including municipal or local board employee - *Step and Merit*

To proceed as directed in closed

"CARRIED."

17. By-Law (s)

17.12.1 By-Laws:

- Burning 81-2016
- Building 19-2017
- Zoning 22-2003 Page 1 to 9 - Full By-law will be provided after updates have been completed
- Delegation of Authority 10-2018
- Purchasing 20-2018
- Fees & Charges 78-2017

17.12.2 By-Law Approval

- 60-2018 Adopt an Emergency Plan
- 61-2018 Confirmatory

Resolution No.282-18

Moved by Councillor Lucie Perrier Seconded by John Frost

Be it resolved that the following By-Laws:

- 60-2018 Adopt an Emergency Plan
- 61-2018 Confirmatory

at the Orientation Council meeting held December 3, 2018 be deemed read a first, second and final time and passed by Council.

"CARRIED."

18. Adjournment


18.12.1 Motion to Adjourn

Resolution No.283-18

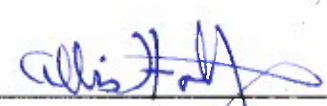
Moved by Councillor Lucie Perrier Seconded by John Frost

That the Orientation Council Meeting of December 3, 2018 be adjourned at 2:13PM

"CARRIED."



Brian Hunt, Mayor



Allison Holtzauer, CAO Clerk-Treasurer