

MINUTES

THE CORPORATION OF THE TOWNSHIP OF GREATER MADAWASKA REGULAR COUNCIL MEETING HELD AT 19 Parnell Street

Present were: Mayor Glenda McKay, Councillors Brian Hunt, Wayne Fraser and Harold Murphy and CAO Clerk/Treasurer Allison Holtzhauer

Absent: Councillor Glen MacPherson

Monday, October 29, 2018

Council Chambers: 5:30 PM

1. Call to Order

1.10b.1 Call to Order

Resolution No.248-18

Moved by Councillor Hunt Seconded by Councillor Murphy

Be it resolved that the Township of Greater Madawaska Council calls to order the October 29, 2018 Regular Council meeting at 5:30PM

"CARRIED."

1.10b.2 O Canada

1.10b.3 Additions, Deletions and Excused

Resolution No.249-18

Moved by Councillor Hunt Seconded by Councillor Murphy

That the Agenda of the Council meeting of October 29, 2018 be approved as presented.

"CARRIED."

2. Declaration of Pecuniary Interest

There was no declaration of pecuniary interest by any member of Council present.

3. Delegation/Presentation

3.10b.1 Trailers on property at 5613 Calabogie Road - Richard Arial

3.10b.2 Seniors Advisory Committee - Community Services for Older Adults

4. Facilities - Council Rep: Glenda McKay

4.10b.1 *Chairperson's update*

5. Public Works Department - Council Rep: Wayne Fraser

5.10b.1 Streetlights at intersections in Griffith - Discussion item

5.10b.2 AIR - 1246
Peaks Village Update - Discussion Item

5.10b.3 AIR - 1261
Public Works Roads Department Staffing - Discussion Item

5.10b.4 *Chairperson's Update*

6. Environmental Management Department - Council Rep: Wayne Fraser

6.10b.1 *Chairperson's Update*

7. Protection Services Department - Council Reps: Brian Hunt and Glen MacPherson

7.10b.1 Fire Department Quarterly Report

7.10b.2 AIR - 1250
Tanker Purchase

Resolution No.250-18

Moved by Councillor Hunt Seconded by Councillor Murphy

That Council instructs the Fire Chief to proceed with the purchase of a 1989 surplus 3500 gallon tanker from Township of McNab/Braeside with funds that may be left over from the current budget and or if needed, use funds from fire reserve;

And furthermore instruct the Fire Chief to surplus the Volvo tanker which has been removed from service;

And furthermore, if needed the tanker be funded by the Fire Reserve;

And furthermore Council instructs the Treasurer to incorporate this purchase into the new Asset Management Plan

"CARRIED."

7.10b.3 AIR - 1252
New Rescue Truck Delivery

7.10b.4 AIR - 1251
Mandatory Certification Repealed

7.10b.5 AIR - 1254
By-Law 55-2018 Use of Pound Agreement

Resolution No.251-18

Moved by Councillor Hunt Seconded by Councillor Murphy

That Council approves By-Law 55-2018 to authorize the Mayor and CAO/Clerk-Treasurer to execute an agreement with the Town of Renfrew respecting the use of the impoundment facility at 529 Lisgar Avenue

"CARRIED."

7.10b.6 *Chairperson's Update*

8. Planning Department - Council Rep: Brian Hunt

8.10b.1 Building Permit Report to September 30, 2018 - Information item

8.10b.2 AIR - 1262
Waive Building Permit and Fire Permit Fees in the tornado activation area

Resolution No.252-18

Moved by Councillor Hunt Seconded by Councillor Murphy

That Council instructs the Chief Building Official to waive building fees, at his discretion, for residents in the tornado activation area as indicated by the Province, who were affected by the September 21, 2018 tornado;

And furthermore instructs the Fire Chief to waive fire permit fees for residents in the tornado activation area.

"CARRIED."

8.10b.3 AIR - 1247
By-law 54-2018 Special Events

Resolution No.253-18

Moved by Councillor Hunt Seconded by Councillor Murphy

That Council approves By-law 54-2018, known as the Special Event By-law, to repeal and replace By-law 13-2016, known as the Events By-law.

"CARRIED."

8.10b.4 AIR - 1248

Transfer of land - Community Centre property

Resolution No.254-18

Moved by Councillor Hunt Seconded by Councillor Murphy

That Council approves the transfer of the two bay garage located on the Calabogie Community Centre property at 574 Mill Street to the abutting lands known as 576 Mill Street and located in part of Lot 18, Concession 10, Bagot;

And furthermore that Council directs staff to take the necessary action to commission a survey used to facilitate the transfer of lands;

And furthermore that Council approves that the survey be prepared to reflect a 1.5 metre north-east facing side yard width to the side of the garage adjacent to the Community Centre entrance, and an approximate 9 metres to the rear of the garage, as represented in option 3 below;

And furthermore that subject to comments received at the public meeting Council would support a Zoning By-law amendment to permit the reduced side yard width of 1.5 metres.

"CARRIED."

8.10b.5 County of Renfrew Official Plan Amendment Resolution - Information Item

8.10b.6 *Chairperson's Update*

9. Finance & Administration Department - Council Rep: Brian Hunt

9.10b.1 AIR - 1263

September 2018 Budgetary Control Report - Information Item

9.10b.2 AIR - 1256

Signing Authority

Resolution No.255-18

Moved by Councillor Hunt Seconded by Councillor Murphy

That Council rescinds resolution 286-17;

And furthermore Council authorizes Mayor Glenda McKay, Councillor Brian Hunt, Allison Holtzhauer and Heather Spencer as signing officers for the Township of Greater Madawaska with regards to Legal and Financial documents whereby each document shall be signed by a member of Council and a member of staff.

"CARRIED."

9.10b.3 AIR - 1257
Statutory Holiday Request

Resolution No.256-18

Moved by Councillor Hunt Seconded by Councillor Murphy

That Council for 2018 observes the morning of Christmas Eve and New Years' Eve as a Statutory Holiday in addition to the Statutory Holidays observed as per policy 2-36;

Furthermore if the Public Works Department is called out to a snow incident they will be permitted to take their statutory holiday at a later date;

And furthermore that all non-full time employees are gifted a \$50 gift certificate.

"CARRIED."

9.10b.4 AIR - 1259
Election Statistics - Information Item

9.10b.5 CAO Performance Appraisal - Discussion Item

9.10b.6 *Chairperson's Update*

10. Economic Development & Technology Department - Council Rep: Wayne Fraser

10.10b.1 *Chairperson's Update*

11. Community & Health Committee - Council Rep: Glenda McKay

11.10b.1 *Chairperson's Update*

12. Community Parks, Recreation and Library - Council Reps: Wayne Fraser, Brian Hunt, Harold Murphy and Glen MacPherson

12.10b.1 *Chairperson's Update*

13. Minutes

13.10b.1 Minutes approval:

- October 9, 2018 Regular Council
- August 9, 2018 Library Board
- September 20, 2018 Library Board

Resolution No.257-18

Moved by Councillor Hunt Seconded by Councillor Murphy

Be it resolved that the following minutes are approved by Council:

- October 9, 2018 Regular Council

And furthermore, that the following minutes are accepted by Council:

- August 9, 2018 Library Board
- September 20, 2018 Library Board

"CARRIED."

14. Other

15. Closed Session

15.10b.1 Personal Matters about an identifiable individual, including municipal or local board employee - *Staff Concerns*

Resolution No.258-18

Moved by Councillor Hunt Seconded by Councillor Murphy

That the Regular Council meeting of October 29, 2018 at 7:39 PM enter into closed session pursuant to Section 239(2) of the Municipal Act regarding:

- Personal matters about an identifiable individual, including municipal or local board employee - *Staff Concerns*

"CARRIED."

16. Open Session

16.10b.1 Move to Open

Resolution No.259-18

Moved by Councillor Hunt Seconded by Councillor Murphy

That the Regular Council meeting of October 29, 2018 move back into Open Session at 7:49 PM

"CARRIED."

16.10b.2 Rise and Report

Resolution No.260-18

Moved by Councillor Hunt Seconded by Councillor Murphy

That Council instructs the following as a result of Closed Meeting Items:

- Personal Matters about an identifiable individual, including municipal or local board employee -*Staff Concerns*

As discussed in Closed

"CARRIED."

17. By-Law (s)

17.10b.1 By-Law Approval

- 54-2018 Special Events
- 55-2018 Use of Pound Agreement with Town of Renfrew
- 56-2018 Confirmatory

Resolution No.261-18

Moved by Councillor Hunt Seconded by Councillor Murphy

Be it resolved that the following By-Laws:

- 54-2018 Special Events
- 55-2018 Use of Pound Agreement with Town of Renfrew
- 56-2018 Confirmatory

at the Regular Council meeting held October 29, 2018 be deemed read a first, second and final time and passed by Council.

"CARRIED."

18. Adjournment

18.10b.1 Motion to Adjourn

Resolution No.262-18

Moved by Councillor Hunt Seconded by Councillor Murphy

That the Regular Council Meeting of October 29, 2018 be adjourned at 7:51 PM

"CARRIED."



Glenda McKay, Mayor



Allison Holtzauer, CAO Clerk-Treasurer