

## MINUTES

### THE CORPORATION OF THE TOWNSHIP OF GREATER MADAWASKA REGULAR COUNCIL MEETING HELD AT 19 Parnell Street

Present were: Mayor Glenda McKay, Councillors Brian Hunt, Harold Murphy and Glen MacPherson and CAO Clerk/Treasurer Allison Holtzhauer

Absent: Wayne Fraser

**Monday, March 12, 2018**

**Council Chambers: 5:30 PM**

#### **1. Call to Order**

1.03.1 Call to Order

##### **Resolution No.27-18**

Moved by Councillor Murphy Seconded by Councillor MacPherson

Be it resolved that the Township of Greater Madawaska Council calls to order the March 12, 2018 Regular Council meeting at 5:30PM

**"CARRIED."**

1.03.2 O Canada

1.03.3 Additions, Deletions and Excused

##### **Resolution No.28-18**

Moved by Councillor Murphy Seconded by Councillor MacPherson

That the Agenda of the Council meeting of March 12, 2018 be approved as presented.

**"CARRIED."**

#### **2. Declaration of Pecuniary Interest**

There was no declaration of pecuniary interest by any member of Council present.

#### **3. Delegation/Presentation**

3.03.1 Renfrew Home Support - Judy Ewart

3.03.2 Tyler Peters - Greenview - Barrett Chute Road project

#### **4. Facilities - Council Rep: Glenda McKay**

- 4.03.1 AIR - 1080  
Facilities Savings Report - Information Item
- 4.03.2 AIR - 1082  
Electrical Safety Authority Program - Information Item
- 4.03.3 2018 Work Plan - Information Item
- 4.03.4 AIR - 1084  
Municipal Green House Gas Challenge Fund - Information Item
- 4.03.5 *Chairperson's update*

**5. Public Works Department - Council Rep: Wayne Fraser**

- 5.03.1 AIR - 1070  
By-Law 07-2018 Easement Agreement - Wells

**Resolution No.29-18**

Moved by Councillor Murphy Seconded by Councillor MacPherson

That Council approves By-Law 07-2018 Being a by-law to authorize an Easement Agreement for drainage with Brian Wells.

**"CARRIED."**

- 5.03.2 AIR - 1071  
By-Law 08-2018 Easement Agreement - Cram

**Resolution No.30-18**

Moved by Councillor Murphy Seconded by Councillor MacPherson

That Council approves By-Law 08-2018 Being a by-law to authorize an Easement Agreement for drainage with Doug and Karen Cram.

**"CARRIED."**

- 5.03.3 Correspondence re: Kennelly Mountain Road - Discussion Item

- 5.03.4 AIR - 1072  
2015 Used 4 WD 1500 Series Truck

**Resolution No.31-18**

Moved by Councillor Murphy Seconded by Councillor MacPherson

That Council direct staff to sole source to Butler Chevrolet Pontiac Buick Cadillac Ltd. of Pembroke at a cost of \$23,138.17 (HST included) for a 2015 used 4 WD 1500 Series Truck.

"CARRIED."

5.03.5 AIR - 1073

Public Works Department Work Plan & Staffing Report

5.03.6 AIR - 1074

Tender PW02-2018 Purchase of 4WD Tractor Backhoe

**Resolution No.32-18**

Moved by Councillor Murphy Seconded by Councillor MacPherson

That Council award Tender PW02-2018 to NORTRAX of Ottawa, Ontario for a cost of \$124,480.80 (HST included).

"CARRIED."

5.03.7 AIR - 1075

Volvo Excavator

**Resolution No.33-18**

Moved by Councillor Murphy Seconded by Councillor MacPherson

That Council direct the Public Works Manager to keep the 2002 Volvo Excavator until the Barryvale Rd project has been completed.

"CARRIED."

5.03.8 AIR - 1076

Half Load Restrictions - Information Item

5.03.9 AIR - 1077

Winter Plowing Operations - Information Item

5.03.10 *Chairperson's Update*

**6. Environmental Management Department - Council Rep: Wayne Fraser**

6.03.1 AIR - 0999

Food and Organic Waste - Information Item

6.03.2 *Chairperson's Update*

**7. Planning Department - Council Rep: Brian Hunt**

7.03.1 Building Permit Report to January 31, 2018

7.03.2 AIR - 1038  
Building Trend last 5 years

7.03.3 Ontario Building Code Amendments

**Resolution No.34-18**

Moved by Councillor Murphy Seconded by Councillor MacPherson

WHEREAS the preface and Introduction to the Ontario Building Code Compendium reads such that the Code is meant to be: "essentially a set of minimum provisions respecting the safety of buildings with reference to public health, fire protection, accessibility, and structurally sufficiency;

AND WHEREAS the Ministry of Housing has for a number of years and continues to make significant changes to the scope of the Ontario Building Code to include provincial policy initiatives such as Environmental Protection, Resource Conservation, and Energy Conservation;

AND WHEREAS these expanded roles in the Code have had significant impacts on local municipal Building Departments for additional training, staffing, and other resources required to implement such initiatives;

THEREFORE be it resolved that the Township of Greater Madawaska hereby requests that the Province ensure that the intent of the legislation and regulations relative to the Ontario building Code continues to be principally for the protection of the public, and occupant health and safety in relation to the built environment, and examine other avenues for implementation of other initiatives.

**"CARRIED."**

7.03.4 AIR - 1059  
By-law 12-2018 Heideman Private Roads Agreement

**Resolution No.35-18**

Moved by Councillor Murphy Seconded by Councillor MacPherson

That Council approves By-law 12-2018 to authorize the Mayor and CAO to enter into a Private Road Agreement for the private road known as Eddison Drive.

**"CARRIED."**

7.03.5 AIR - 1047

Application for Consent - B119/17 Barrett Chute Inc.

**Resolution No.36-18**

Moved by Councillor Murphy Seconded by Councillor MacPherson

That Council supports Application for Consent B119/17 for the creation of the right-of-way, subject to the following conditions:

- 1) That prior to the granting of consent an entrance permit and civic address are to be issued by the Township for the lands benefiting from the right-of-way.
- 2) That a registered Plan of Survey in conformity with the application sketch depicting the right-of-way be supplied to the Township.

**"CARRIED."**

7.03.6 AIR - 1046

Application for Consent B113/17 - Daniel Stewart and Jane Bindra

**Resolution No.37-18**

Moved by Councillor Murphy Seconded by Councillor MacPherson

That Council supports Application for Consent B113/17 for the creation of the right-of-way subject to the following condition:

- 1) That a registered Plan of Survey in conformity with the application sketch depicting the right-of-way be supplied to the Township.

**"CARRIED."**

7.03.7 AIR - 1055

Application for Consent - B123/17 Shawn Varrin

**Resolution No.38-18**

Moved by Councillor Murphy Seconded by Councillor MacPherson

That Council supports Application for Consent B123/17 for the creation of a new lot, subject to the following condition:

- 1) That a registered Plan of Survey in conformity with the sketch depicting the severed lands (as attached to the application) be supplied to the Township.

**"CARRIED."**

7.03.8 AIR - 1035  
Zoning By-law amendment - Second Dwelling Units

**Resolution No.39-18**

Moved by Councillor Murphy Seconded by Councillor MacPherson

That Council recommends that staff proceed with the giving of notice for the proposed Zoning By-law amendment to permit Second Dwelling Units.

**"CARRIED."**

7.03.9 AIR - 1049  
ZB1806.2 - Backyard Chickens

**Resolution No.40-18**

Moved by Councillor Murphy Seconded by Councillor MacPherson

That Council recommends staff proceed with the giving of notice for the proposed Zoning By-law amendment to permit Backyard Chickens.

**"CARRIED."**

7.03.10 *Chairperson's Update*

**8. Finance & Administration Department - Council Rep: Brian Hunt**

8.03.1 AIR - 1042  
Public Sector Salary Disclosure 2017 - Information Item

8.03.2 AIR - 1037  
Council Remuneration - Information Item

8.03.3 AIR - 1087  
Council Remuneration 2017

**Resolution No.41-18**

Moved by Councillor Murphy Seconded by Councillor MacPherson

That Council accepts the report on the 2017 Council Remuneration and Expenses and authorizes staff to release the report as required by the Municipal Act, 2001 Section 284.

**"CARRIED."**

8.03.4 Resolution for Support Admaston/Bromley - Ontario Local Share Proposal - Information Item

### 8.03.5 Association of Municipalities of Ontario Local Share Proposal

#### **Resolution No.42-18**

Moved by Councillor Murphy Seconded by Councillor MacPherson

**WHEREAS** the Township of Greater Madawaska, through the Association of Municipalities of Ontario Local Share proposal will receive \$843,131 in annual sustainable funding and all communities in Renfrew County will receive a total of \$26,541,120 which municipalities will be obligated to invest in planned improvement of vital municipal infrastructure;

**AND WHEREAS** the Association of Municipalities of Ontario (AMO) estimates that municipal governments face an annual shortfall of approximately \$4.9 billion dollars over the next 10 years as they struggle to maintain current services and address their local infrastructure gap;

**AND WHEREAS** local municipal governments simply cannot close the \$4.9 billion gap using property taxes alone, as tax bills would need to double over the next decade, having an enormous negative impact on our economy, our seniors and low-income residents hardest of all;

**AND WHEREAS** the Local Share proposal demonstrates a dedicated 1% sales tax could generate \$2.5 billion annually for municipal infrastructure and services, the Local Share proposal would help to bridge the gap, while helping municipal governments manage the pressure on property taxes;

**AND WHEREAS** municipal governments own more than twice as much of Ontario's infrastructure as federal and provincial ownership combined, our roads, bridges and other assets are in need of repair and investment, needed repair and work that has been delayed because of a lack of consistent and sustainable funding;

**AND WHEREAS** municipal governments across the County of Renfrew and the Province of Ontario need and will continue to need a variety of dependable, multi-year and sustainable funding sources to repair, maintain and build strong communities today and in the future;

**AND WHEREAS** municipal governments provide services such as police, fire and ambulance services; roads and bridges, public transit, water and wastewater treatment, recreational programs, waste management, social housing, and public health, all of which is mandated by the senior levels of government in Ontario and Canada, these services are delivered while receiving only 9 cents of every tax dollar raised in Ontario;

**AND WHEREAS** the Canadian and Ontario governments are almost wholly dependent upon municipal infrastructure for the generation of economic activity in our communities, economic activity from which they derive tax revenue, and are reluctant to consistently and equitably invest in renewing or improving the municipal infrastructure they benefit from utilizing;

**AND WHEREAS** The Local Share ensures that everyone who uses municipal services - residents, businesses and tourists - helps to pay for them as they are renewed, expanded or repaired;

**NOW THEREFORE** Be it Resolved that Council of Greater Madawaska strongly supports the Local Share Proposal developed by the Association of Municipalities of Ontario and believes it to be crucial to the economic well being of our community as it will assist in the timely repair, replacement or renewal of municipal infrastructure which is utilized daily to support the local, provincial and national economy.

**AND FURTHER** that a copy of this resolution be sent to the Honourable Premier Kathleen Wynne, Doug Ford, Leader of the Progressive Conservative Party of Ontario, Ms. Andrea Horwath, Leader of the Ontario New Democratic Party, to the Association of Municipalities of Ontario, County of Renfrew local municipal councils and the City of Pembroke."

**"CARRIED."**

8.03.6 AIR - 1039  
Mileage Policy

**Resolution No.43-18**

Moved by Councillor Murphy Seconded by Councillor MacPherson

That Council approves Policy 2-26 Mileage Allowance, as presented.

**"CARRIED."**

8.03.7 AIR - 1045  
Canada Day Committee Member Resignations

**Resolution No.44-18**

Moved by Councillor Murphy Seconded by Councillor MacPherson

That Council accept the resignations of Marie Buscomb, Marjorie Watts and Bonnie Wellman from the Canada Day Committee effective immediately.

**"CARRIED."**

8.03.8 AIR - 1052  
2017 Council Donations

**Resolution No.45-18**

Moved by Councillor Murphy Seconded by Councillor MacPherson

That Council approve the 2018 Council Donations as presented by staff;

And furthermore directs staff to advise the Denbigh Griffith Lions Club that their request was



denied;

And furthermore direct staff to inform and prepare payment for the organizations;

And furthermore that Council rescinds Policy 3-12.

"CARRIED."

**Resolution No.46-18**

Moved by Councillor Murphy Seconded by Councillor MacPherson

That Council agrees to proceed the Regular Council Meeting of March 12, 2018 past 9PM

"CARRIED."

8.03.9 AIR - 1050

By-Law 09-2018 Procedural By-law

**Resolution No.47-18**

Moved by Councillor Murphy Seconded by Councillor MacPherson

That Council approves By-law 09-2018, being a bylaw to governing the calling, place and proceedings of meetings;

And furthermore that Council rescinds By-law 79-2016.

"CARRIED."

8.03.10 AIR - 1061

Council Code of Conduct Policy 1-02

**Resolution No.48-18**

Moved by Councillor Murphy Seconded by Councillor MacPherson

That Council approves Policy 1-02 Council Code of Conduct dated March 12, 2018, as presented.

"CARRIED."

8.03.11 AIR - 1062

Integrity Commissioner

**Resolution No.49-18**

Moved by Councillor Murphy Seconded by Councillor MacPherson

That Council instructs the CAO to request the Integrity Commissioner of the County of Renfrew to submit a proposal to the Township to provide Integrity Commissioner services.

"CARRIED."

8.03.12 AIR - 1057  
Main Street Revitalization Fund

**Resolution No.50-18**

Moved by Councillor Murphy Seconded by Councillor MacPherson

That Council instructs staff to amend the 2018 budget for 19 Parnell Street from \$15,000 to \$53,176.

"DEFERRED"

8.03.13 AIR - 1085  
Policy 2-35 Hours of Work and Overtime

**Resolution No.51-18**

Moved by Councillor Murphy Seconded by Councillor MacPherson

That Council approves Policy 2-35 Hours of Work and Overtime dated March 12, 2018, as presented.

"DEFERRED"

8.03.14 AIR - 1066  
Canada Summer Jobs

**Resolution No.52-18**

Moved by Councillor Murphy Seconded by Councillor MacPherson

That Council instructs staff to proceed with filling the summer student positions applied for under the Canada Summer Jobs regardless of the outcome of the grant application.

"CARRIED."

8.03.15 AIR - 1083  
Grants 2018

**Resolution No.53-18**

Moved by Councillor Murphy Seconded by Councillor MacPherson

That Council instructs and approves staff to proceed with preparing and submitting grants for:

- Enabling Accessibility - accessible washrooms at the Library
- Trillium Capital - Griffith Rink Renovations

"DEFERRED"

8.03.16 AIR - 1068  
Mobile Outreach Unit to Run EarlyOn Programming

**Resolution No.54-18**

Moved by Councillor Murphy Seconded by Councillor MacPherson

That Council supports the grant application by Arnprior Family Preschool Resource Centre for a mobile outreach unit to run EarlyOn programming in Calabogie;

And furthermore Council will provide space to run the program at no cost.

"CARRIED."

8.03.17 AIR - 1081  
By-Law 10-2018 Delegation of Authority

**Resolution No.55-18**

Moved by Councillor Murphy Seconded by Councillor MacPherson

That Council rescinds By-law 61-2010;

And furthermore, that Council approves By-law 10-2018, being a By-Law to delegate certain powers and duties to Officers and Employees of The Corporation of The Township of Greater Madawaska.

"DEFERRED"

**Resolution No.56-18**

Moved by Councillor Murphy Seconded by Councillor MacPherson

That Council agrees to extend the Regular Council meeting of March 12, 2018 past 10PM

"CARRIED."

8.03.18 Grant Tracking 2016 - 2017

8.03.19 *Chairperson's Update*

**9. Protection Services Department - Council Reps: Brian Hunt and Glen MacPherson**

9.03.1 OPP Calls for Service Billing Report - January to December 2017 - Information Item

9.03.2 AIR - 1063  
Fire Department Donation - Information Item

9.03.3 AIR - 1064  
Ice Water Rescue - Information Item

9.03.4 AIR - 1067  
Public Education - Information Item

9.03.5 AIR - 1069  
Mandatory Fire inspections - Information Item

9.03.6 *Chairperson's Update*

**10. Economic Development & Technology Department - Council Rep: Wayne Fraser**

10.03.1 *Chairperson's Update*

**11. Community & Health Committee - Council Rep: Glenda McKay**

11.03.1 The Smart Cities Challenge - Information Item

11.03.2 Public Health within an Integrated Health System: Response to the Recommendations of the Minister's Expert Panel on Public Health - Information Item

11.03.3 *Chairperson's Update*

**12. Community Parks, Recreation and Library - Council Reps: Wayne Fraser, Brian Hunt, Harold Murphy and Glen MacPherson**

12.03.1 AIR - 1086  
Calabogie Recreation Committee - Member Appointment

**Resolution No.57-18**

Moved by Councillor Murphy Seconded by Councillor MacPherson

That Council appoints the following members of the public to the Calabogie Recreation Committee:

Jean Libbey  
Mark MacDonald  
Samantha Foster

**"CARRIED."**

12.03.2 AIR - 1065

Swimming Lessons and Day Camp

**Resolution No.58-18**

Moved by Councillor Murphy Seconded by Councillor MacPherson

That Council supports the Ontario Summer Experience Program grant application;

And furthermore instructs staff to advertise the programs and commence with filling the position.

**"CARRIED."**

12.03.3 AIR - 1034

Tourist Booth

**Resolution No.59-18**

Moved by Councillor Murphy Seconded by Councillor MacPherson

That Council approves the Tourist Booth be open Wednesday to Sunday;

And furthermore that Council approves the Tourist Booth operate from approximately Thursday June 28, 2018 until Sunday September 3, 2018.

**"CARRIED."**

12.03.4 Ontario Public Libraries - 2018 Ontario Pre-Budget Submission

**Resolution No.60-18**

Moved by Councillor Murphy Seconded by Councillor MacPherson

**WHEREAS** public libraries provide safe, inclusive, and vibrant community spaces where everyone is welcome to learn, work, connect, and have fun; and,

**WHEREAS** the Greater Madawaska Public Library engages with the community and contributes to a culture of social good by sharing knowledge and resources; and,

**WHEREAS** the Greater Madawaska Public Library continues to seek funding opportunities through donor development and sponsorships to increase services and expand programming outside of their core funding; and,

**WHEREAS** in 2017 the Greater Madawaska Public Library continues to have a limited resource budget despite an increase in their circulation by 17% in 2017 from 2016, added two new programs Lego Saturdays and Tween Book Club, increased program attendance by 14%, user ship increased by 10%, increase in checkout over the last 5 years by 83%, increase of library visits and daily traffic over the last five years by 22%; and further,

**WHEREAS** the Greater Madawaska Public Library continues to manage public resources with the utmost care and are committed to the sustainability of their services;

**THEREFORE BE IT RESOLVED** that the Greater Madawaska Public Library urges the Province of Ontario to recognize the contribution of local libraries within their communities and to cease the 20 year budget freeze to local libraries in an acknowledgement to the services they offer to all residents; and,

**BE IT FURTHER RESOLVED** that the Greater Madawaska Public Library urges the Province of Ontario to reinstate adequate and appropriate funding for local libraries, increasing each year going forward in line with the consumer price index; and,

**BE IT FINALLY RESOLVED** that a copy of this resolution be sent to the Minister of Tourism, Culture, and Sport, to the Ontario Minister of Municipal Affairs, to the local MPP's, to the Association of Municipalities Ontario, to the Ontario Library Association and to the Federation of Ontario Public Libraries.

**"CARRIED."**

#### 12.03.5 *Chairperson's Update*

### 13. Minutes

#### 13.03.1 Minutes Approval

- January 16, 2018 Regular Council
- March 5, 2018 Special Council
- November 21, 2017 Library Board
- December 14, 2017 Library Board
- January 19, 2018 Library Board

#### **Resolution No.61-18**

Moved by Councillor Murphy Seconded by Councillor MacPherson

Be it resolved that the following minutes are approved by Council:

- January 16, 2018 Regular Council
- March 5, 2018 Special Council

And furthermore, that Council accept the following minutes:

- November 21, 2017 Library Board
- December 14, 2017 Library Board
- January 19, 2018 Library Board

**"CARRIED."**

### 14. Other

## 15. Closed Session

15.03.1 Advice that is subject to solicitor-client privilege - ***A) Peaks Village B) Flying Club Road***  
**Resolution No.62-18**

Moved by Councillor Murphy Seconded by Councillor MacPherson

That the Regular Council meeting of March 12, 2018 at 10:12 PM enter into closed session pursuant to Section 293(2) of the Municipal Act regarding:

- Advice that is subject to solicitor-client privilege - ***A) Peaks Village B) Flying Club Road***

**"CARRIED."**

## 16. Open Session

16.03.1 Move to Open

**Resolution No.63-18**

Moved by Councillor Murphy Seconded by Councillor MacPherson

That the Regular council meeting of March 12, 2018 move back to open session at 10:46 PM

**"CARRIED."**

16.03.2 Rise and Report

**Resolution No.64-18**

Moved by Councillor Murphy Seconded by Councillor MacPherson

That Council instructs the following as a result of Closed Meeting Items:

- Advice that is subject to solicitor-client privilege

As discussed in Closed

**"CARRIED."**

## 17. By-Law (s)

17.03.1 By-Law Approval

- 07-2018 Easement Agreement Drainage - Wells
- 08-2018 Easement Agreement Drainage - Cram
- 09-2018 Procedural
- 10-2018 Delegation of Authority
- 12-2018 Private Road Agreement - Heideman
- 13-2018 Confirmatory

**Resolution No.65-18**

Moved by Councillor Murphy Seconded by Councillor MacPherson

Be it resolved that the following By-Laws:

- 07-2018 Easement Agreement Drainage - Wells
- 08-2018 Easement Agreement Drainage - Cram
- 09-2018 Procedural
- 12-2018 Private Road Agreement - Heideman
- 13-2018 Confirmatory

at the Regular Council meeting held on March 12, 2018 be deemed read a first, second and final time and passed by Council.

And furthermore, that the following By-Law be deferred:

- 10-2018 Delegation of Authority

"CARRIED."

## 18. Adjournment

18.03.1 Motion to Adjourn

### **Resolution No.66-18**

Moved by Councillor Murphy Seconded by Councillor MacPherson

That the Regular Council Meeting of March 12, 2018 be adjourned at 10:47 PM.

"CARRIED."

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Glenda McKay, Mayor

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Allison Holtzhauer, CAO Clerk-Treasurer