

**MINUTES**

THE CORPORATION OF THE TOWNSHIP OF GREATER MADAWASKA  
REGULAR COUNCIL MEETING HELD AT 19 Parnell Street

Present were: Mayor Glenda McKay, Councillors Brian Hunt, Wayne Fraser, Harold Murphy and Glen MacPherson and CAO Clerk/Treasurer Allison Holtzhauer

**Tuesday, January 16, 2018**

**Council Chambers: 10:00 AM**

**1. Call to Order**

1.01a.1 Call to Order

**Resolution No.1-18**

Moved by Councillor Hunt Seconded by Councillor Murphy

Be it resolved that the Township of Greater Madawaska Council calls to order the January 16, 2018 Regular Council meeting at 10AM

**"CARRIED."**

1.01a.2 O Canada

1.01a.3 Additions, Deletions and Excused

**Addition: 8.01a.6 DACA Funding Request**

**Resolution No.2-18**

Moved by Councillor Hunt Seconded by Councillor Murphy

That the Agenda of the Council meeting of January 16, 2018 be approved as amended:

**Addition: 8.01a.6 DACA Funding Request for Generator - Discussion Item**

**"CARRIED."**

**2. Declaration of Pecuniary Interest**

There was no declaration of pecuniary interest by any member of Council present.

**3. Delegation/Presentation**

3.01a.1 Bill Morton - Inglis Road severance application

Delegation did not attend the meeting

**4. Facilities - Council Rep: Glenda McKay**

4.01a.1 AIR - 1023  
Updated Facilities Job Description

**Resolution No.3-18**

Moved by Councillor Hunt Seconded by Councillor Murphy

That Council approves the attached job description for the Facilities Manager including the salary group 6 effective January 1, 2018;

And furthermore that Council approves the promotion of the Facilities Technician to Facilities Manager.

**"CARRIED."**

4.01a.2 AIR - 0866  
Ontario Green Energy Act Regulation 397-11 - Information Item

4.01a.3 *Chairperson's update*

**5. Public Works Department - Council Rep: Wayne Fraser**

5.01a.1 AIR - 1031  
Tender #01-2018 Resurfacing Barryvale Rd

**Resolution No.4-18**

Moved by Councillor Hunt Seconded by Councillor Murphy

That Council accept bid from Thomas Cavanagh Construction of \$383,621.21 (HST incl) for Hot Mix Asphalt for Tender 01-2018 Resurfacing Barryvale Rd

**"CARRIED."**

5.01a.2 *Chairperson's Update*

**6. Environmental Management Department - Council Rep: Wayne Fraser**

6.01a.1 AIR - 1018  
Household Waste Tipping Fees - Information Item

6.01a.2 *Chairperson's Update*

**7. Planning Department - Council Rep: Brian Hunt**

7.01a.1 Building Permit Report to December 31, 2017 - Information Item

7.01a.2 AIR - 0985

**Resolution No.5-18**

Moved by Councillor Hunt Seconded by Councillor Murphy

That Council recommends approval for Application for Consent B56/17, subject to the following conditions:

- 1) That road widening, 10 metres from the centre line of Inglis Road along the frontage of the severed and retained lands, be transferred to the Township.
- 2) That a preliminary survey in conformity with the sketch depicting the severed lands, along with the lands for road widening, be supplied to the Township for the review and approval by staff following which a registered Plan of Survey be provided.

**"DEFEATED"**

**Resolution No.6-18**

Moved by Councillor Hunt Seconded by Councillor Murphy

That Council recommends approval for Application for Consent B56/17, subject to the following conditions:

- 1) That road widening, 10 metres from the centre line of Inglis Road along the frontage of the severed lands, be transferred to the Township.
- 2) That a preliminary survey in conformity with the sketch depicting the severed lands, along with the lands for road widening, be supplied to the Township for the review and approval by staff following which a registered Plan of Survey be provided.

**"CARRIED."**

7.01a.3 AIR - 1025

Applications for Consent B66/17(1) - B69/17(4) and B74/17(5) - Roche family

**Resolution No.7-18**

Moved by Councillor Hunt Seconded by Councillor Murphy

That Council supports severance applications B66/17(1), B67/17(2), B68/17(3), B69/17(4) and B74/17, subject to the following condition:

- 1) That the subject lands be rezoned from the Limited Service Residential-Exception Thirty Nine (LSR-E39) Zone and the Rural (RU) Zone as needed for the creation of the proposed severed and retained lots.

2) That the owners enter into a private road agreement with the Township for the use of Connemara Lane.

3) That a registered Plan of Survey in conformity with the sketch depicting the severed lands (as attached to the application) be supplied to the Township.

4) That the Applicants provide a solicitor's undertaking to the satisfaction of the Township to register an Application to Annex Restrictive Covenants that the severed and retained lands not be conveyed without conveyance of the owner's share in the adjacent Lake McCharles.

**"CARRIED."**

7.01a.4 AIR - 1028

Renfrew County ATV - Memorandum of Understanding

**Resolution No.8-18**

Moved by Councillor Hunt Seconded by Councillor Murphy

That Council authorizes the execution of the attached Memorandum of Understanding from the Renfrew County ATV Club by the Mayor and CAO/Clerk with the removal of Barnet Park under Section C.

**"CARRIED."**

7.01a.5 AIR - 1029

Ed Tink - Hops farming proposal

**Resolution No.9-18**

Moved by Councillor Hunt Seconded by Councillor Murphy

That Council does not recommend the submission of an Environmental Impact Study from Mr. Ed Tink for the growing of hops in part of Lots 25 to 27, Concession 4, Blythfield provided the following:

- 1) That only existing field areas are used for the planting of hops.
- 2) That the proposal does not result in the removal of mature forest, or vegetation related to the Provincially Significant Wetland (PSW).
- 3) That this recommendation does not apply to the construction of any building or structure.

**"CARRIED."**

7.01a.6 Councillor Glen MacPherson excused himself from the meeting.

7.01a.7 *Chairperson's Update*

**8. Finance & Administration Department - Council Rep: Brian Hunt**

8.01a.1 AIR - 1021  
By-Law 01-2018 Temporary Borrowing

**Resolution No.10-18**

Moved by Councillor Hunt Seconded by Councillor Murphy

That Council approve By-Law 01-2018, being a by-law to temporarily borrow money until taxes and other revenues are received up to one million (\$1,000,000) dollars.

And furthermore, Council direct the Mayor and CAO/Clerk-Treasurer to sign the agreement.

**"CARRIED."**

8.01a.2 AIR - 1022  
By-Law 02-2018 Interim Tax Levy

**Resolution No.11-18**

Moved by Councillor Hunt Seconded by Councillor Murphy

That Council approve By-Law 02-2018, being a by-law to provide for an interim tax levy on all properties and to provide for payment of taxes and penalty and interest of 1.25%.

**"CARRIED."**

8.01a.3 AIR - 1030  
By-Law 03-2018 Ontario Municipal Commuter Cycling (OMCC)

**Resolution No.12-18**

Moved by Councillor Hunt Seconded by Councillor Murphy

That Council approves By-law 03-2018, being a By-Law to authorize the signing of a Transfer Payment Agreement between the Corporation of the Township of Greater Madawaska and Her Majesty the Queen in Right of the Province of Ontario as represented by the Minister of Transportation for the Province of Ontario for receipt of funding under the Ontario Municipal Commuter Cycling Program (OMCC)

**"CARRIED."**

8.01a.4 FIR based on 2016 - Ministry of Municipal Affairs and Housing - Information Item

8.01a.5 AIR - 1026  
Appointment to the Mississippi Valley Conservation Authority

**Resolution No.13-18**

Moved by Councillor Hunt Seconded by Councillor Murphy

That Council appoints Garry McEvoy to represent the Township of Greater Madawaska on the Mississippi Valley Conservation Authority.

"CARRIED."

8.01a.6 DACA Funding Request for Generator - Discussion Item

**Resolution No.14-18**

Moved by Councillor Hunt Seconded by Councillor Murphy

That Council increase the annual grant for the DACA Community Center for 2018 only to \$9,125.

"CARRIED."

8.01a.7 *Chairperson's Update*

**9. Protection Services Department - Council Reps: Brian Hunt and Glen MacPherson**

9.01a.1 Fire Department Quarterly Report

9.01a.2 *Chairperson's Update*

**10. Economic Development & Technology Department - Council Rep: Wayne Fraser**

10.01a.1 *Chairperson's Update*

**11. Community & Health Committee - Council Rep: Glenda McKay**

11.01a.1 RVH Proposed Succession Plan for Physician Recruitment - Information Item

11.01a.2 *Chairperson's Update*

**12. Community Parks, Recreation and Library - Council Reps: Wayne Fraser, Brian Hunt, Harold Murphy and Glen MacPherson**

12.01a.1 *Chairperson's Update*

**13. Minutes**

13.01a.1 Minutes Approval

- December 18, 2017 Regular Council
- December 22, 2017 Special Council

**Resolution No.15-18**

Moved by Councillor Hunt Seconded by Councillor Murphy

Be it resolved that the following minutes are approved by Council:

- December 18, 2017 Regular Council
- December 22, 2017 Special Council

"CARRIED."

#### 14. Other

#### 15. Closed Session

15.01a.1 Personal Matters about an identifiable individual, including municipal or local board employee - *Staff update*

##### Resolution No.16-18

Moved by Councillor Hunt Seconded by Councillor Murphy

That the Regular Council meeting of January 16, 2018 at 11:41 AM enter into closed session pursuant to Section 293(2) of the Municipal Act regarding:

Personal Matters about an identifiable individual, including municipal or local board employee - *Staff update*

"CARRIED."

#### 16. Open Session

16.01a.1 Move to Open

##### Resolution No.17-18

Moved by Councillor Hunt Seconded by Councillor Murphy

That the Regular council meeting of January 16, 2018 move back to open session at 12:02 PM

"CARRIED."

16.01a.2 Rise and Report

##### Resolution No.18-18

Moved by Councillor Hunt Seconded by Councillor Murphy

That Council instructs the following as a result of Closed Meeting Items:

Personal Matters about an identifiable individual, including municipal or local board employee - *Staff update*

As discussed in Closed.

"CARRIED."

**17. By-Law (s)**

17.01a.1 By-Law Approval

- 01-2018 To Establish Temporary Borrowing
- 02-2018 To Provide for an Interim Tax Levy for the year 2018
- 03-2018 Ontario Municipal Commuter Cycling (OMCC)
- 04-2018 Confirmatory

**Resolution No.19-18**

Moved by Councillor Hunt Seconded by Councillor Murphy

Be it resolved that the following By-Laws:

- 01-2018 To Establish Temporary Borrowing
- 02-2018 To Provide for an Interim Tax Levy for the year 2018
- 03-2018 Ontario Municipal Commuter Cycling (OMCC)
- 04-2018 Confirmatory

at the Regular Council meeting held on January 16, 2018 be deemed read a first, second and final time and passed by Council.

"CARRIED."

**18. Adjournment**


18.01a.1 Motion to Adjourn


**Resolution No.20-18**

Moved by Councillor Hunt Seconded by Councillor Murphy

That the Regular Council Meeting of January 16, 2018 be adjourned at 12:05 PM

"CARRIED."

  
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Glenda McKay, Mayor

  
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Allison Holtzauer, CAO Clerk-Treasurer