

MINUTES

THE CORPORATION OF THE TOWNSHIP OF GREATER MADAWASKA REGULAR COUNCIL MEETING HELD AT 19 Parnell Street

Present were: Mayor Glenda McKay, Councillors Brian Hunt, Wayne Fraser, Harold Murphy and Glen MacPherson and CAO Clerk/Treasurer Allison Holtzhauer

Monday, December 18, 2017

Council Chambers: 5:30 PM

1. Call to Order

1.12b.1 Call to Order

Resolution No.361-17

Moved by Councillor MacPherson Seconded by Councillor Fraser

Be it resolved that the Township of Greater Madawaska Council calls to order the December 18, 2017 Regular Council meeting at 5:38PM

"CARRIED."

1.12b.2 O Canada

1.12b.3 Additions, Deletions and Excused

Resolution No.362-17

Moved by Councillor MacPherson Seconded by Councillor Fraser

That the Agenda of the Council meeting of December 18, 2017 be approved as presented.

"CARRIED."

2. Declaration of Pecuniary Interest

There was no declaration of pecuniary interest by any member of Council present.

3. Delegation/Presentation

3.12b.1 Employee Service Awards

4. Facilities - Council Rep: Glenda McKay

4.12b.1 AIR - 1019

Updated Facilities Job Description

Resolution No.363-17

Moved by Councillor MacPherson Seconded by Councillor Fraser

That Council approves the attached job description for the Facilities Manager including the salary group 6 effective January 1, 2018.

"DEFERRED"

4.12b.2 AIR - 1014
Security Cameras - Information Item

4.12b.3 *Chairperson's update*

5. Public Works Department - Council Rep: Wayne Fraser

5.12b.1 AIR - 1003
Barryvale Road

Resolution No.364-17

Moved by Councillor MacPherson Seconded by Councillor Fraser

That Council selects Option 1 and direct staff to supervise the Barryvale Road Project and contract out labour and equipment for the granulars, culvert replacement, ditching and hot mix asphalt (50 mm HL4);

And furthermore, Council instructs Township staff complete the clearing, grubbing, road excavation and pulverizing of the 4.8 km of Barryvale Road for a cost not to exceed \$710,000 as well as \$50,000 contingency for unexpected circumstances for a total of \$760,000.

"CARRIED."

5.12b.2 AIR - 0990
Policy 6-05 Brushing

Resolution No.365-17

Moved by Councillor MacPherson Seconded by Councillor Fraser

That Council approves Policy 6-05 Brushing as presented.

"CARRIED."

5.12b.3 AIR - 1010
Extension of Two-Way Radio Exemption - Information Item

5.12b.4 *Chairperson's Update*

6. Environmental Management Department - Council Rep: Wayne Fraser

6.12b.1 *Chairperson's Update*

7. Planning Department - Council Rep: Brian Hunt

7.12b.1 Building Permit Report to November 30, 2017 - Information Item

7.12b.2 AIR - 0974

Applications for Consent B66/17(1) - B69/17(4) and B74/17(5)

Resolution No.366-17

Moved by Councillor MacPherson Seconded by Councillor Fraser

That Council supports severance applications B66/17(1), B67/17(2), B68/17(3), B69/17(4) and B74/17, subject to the following condition:

1) That the subject lands be rezoned from the Limited Service Residential-Exception Thirty Nine (LSR-E39) Zone and the Rural (RU) Zone as needed for the creation of the proposed severed and retained lots.

2) That the owners enter into a private road agreement with the Township for the use of Connemara Lane.

3) That a registered Plan of Survey in conformity with the sketch depicting the severed lands (as attached to the application) be supplied to the Township.

"DEFERRED"

7.12b.3 AIR - 1005

By-law 83-2017 Merger Agreement Norman Kelly

Resolution No.367-17

Moved by Councillor MacPherson Seconded by Councillor Fraser

That Council approve By-law 83-2017 to authorize the execution of a Merger Agreement with Mr. Norman Kelly for the severed lands in Application for Consent B94/16 and the property owned by Mr. Kelly.

"CARRIED."

7.12b.4 *Chairperson's Update*

8. Finance & Administration Department - Council Rep: Brian Hunt

8.12b.1 AIR - 1016

2017 Reserves

Resolution No.368-17

Moved by Councillor MacPherson Seconded by Councillor Fraser

That Council direct the Treasurer/Deputy Clerk to allocate surplus to General or Unallocated Reserves until the financial year end is completed at which time the Reserves will be distributed to their corrective accounts.

And furthermore, that Council instructs the Treasurer/Deputy Clerk to transfer the 2017 rink fundraising surplus of \$76,122.16 to the Rink Reserve and then apply the amount to the outstanding loan.

"CARRIED."

8.12b.2 AIR - 1015
Budgetary Control Report December 2017

8.12b.3 AIR - 1008
2018 Capital Projects

Resolution No.369-17

Moved by Councillor MacPherson Seconded by Councillor Fraser

That Council approves the Barryvale Road Budget in the amount of \$760,000 with surface treatment of Asphalt.

And furthermore that Council approves the presented Capital projects for the 2018 budget;

And furthermore that Council direct the Public Works Manager and Facilities Technician to release tenders and request pricing for these projects;

And furthermore that Council approves the Fire Chief to sole source the Rescue Van for a maximum budget of \$122,000 to BATTLESHIELD INDUSTRIES LIMITED of Vars.

"CARRIED."

8.12b.4 AIR - 1007
By-Law 81-2017 Recreation Agreement with Town of Renfrew 2017 - 2022

Resolution No.370-17

Moved by Councillor MacPherson Seconded by Councillor Fraser

That Council approves By-law 81-2017, being a By-law to authorize the Mayor and CAO to execute an agreement with the Town of Renfrew respecting the provision of recreation services

for the period from April 1, 2017 to March 31, 2022

"CARRIED."

8.12b.5 AIR - 1009
By-Law 82-2017 Municipal Election Recount Policy

Resolution No.371-17

Moved by Councillor MacPherson Seconded by Councillor Fraser

That Council approve By-Law 82-2017 Municipal Election Recount Policy as presented.

"CARRIED."

8.12b.6 AIR - 1006
Proposed Frequency of Meetings - Discussion Item

8.12b.7 AIR - 1013
Review 2017 Goals and 2018 Goals

Resolution No.372-17

Moved by Councillor MacPherson Seconded by Councillor Fraser

That Council approves the 2018 goals as amended;

And furthermore that Council instructs 6.1 be included in the 2018 goals with focus on the Calabogie Community Centre and Barnet Park

"CARRIED."

8.12b.8 *Chairperson's Update*

9. Protection Services Department - Council Reps: Brian Hunt and Glen MacPherson

9.12b.1 AIR - 1004
Burn Permits Online - Information Item

9.12b.2 AIR - 1001
Evacuation Plans for Township Buildings - Information Item

9.12b.3 AIR - 1000
Fire Safety Plans for Businesses - Information Item

9.12b.4 AIR - 1012
By-law 84-2017 Emergency Management 2017

Resolution No.373-17

Moved by Councillor MacPherson Seconded by Councillor Fraser

That Council approves the Emergency Plan as presented in By-law 84-2017

And furthermore, instruct staff to place the updated plan on the website.

"CARRIED."

9.12b.5 *Chairperson's Update*

10. Economic Development & Technology Department - Council Rep: Wayne Fraser

10.12b.1 *Chairperson's Update*

11. Community & Health Committee - Council Rep: Glenda McKay

11.12b.1 Food Bank Snow plowing request

11.12b.2 *Chairperson's Update*

12. Community Parks, Recreation and Library - Council Reps: Wayne Fraser, Brian Hunt, Harold Murphy and Glen MacPherson

12.12b.1 AIR - 1020
2018 Library Budget

Resolution No.374-17

Moved by Councillor MacPherson Seconded by Councillor Fraser

That Council approves the increase in the Librarian Assistant's hours for 2018 to 15 hours a week.

"CARRIED."

12.12b.2 *Chairperson's Update*

13. Minutes

13.12b.1 Minutes Approval

- December 4, 2017 Special Council
- December 4, 2017 Regular Council

Resolution No.375-17

Moved by Councillor MacPherson Seconded by Councillor Fraser

Be it resolved that the following minutes are approved by Council:

- December 4, 2017 Special Council
- December 4, 2017 Regular Council

"CARRIED."

14. Other

15. Closed Session

16. Open Session

17. By-Law (s)

17.12b.1 By-Law Approval

- 81-2017 Recreation Services Agreement with Town of Renfrew
- 82-2017 Municipal Election Recount Policy
- 83-2017 Merger Agreement - Norman Kelly
- 84-2017 Emergency Plan
- 85-2017 Confirmatory

Resolution No.376-17

Moved by Councillor MacPherson Seconded by Councillor Fraser

Be it resolved that the following By-Laws:

- 81-2017 Recreation Services Agreement with Town of Renfrew
- 82-2017 Municipal Election Recount Policy
- 83-2017 Merger Agreement - Norman Kelly
- 84-2017 Emergency Plan
- 85-2017 Confirmatory

at the Regular Council meeting held on December 18, 2017 be deemed read a first, second and final time and passed by Council.

"CARRIED."

18. Adjournment

18.12b.1 Motion to Adjourn


Resolution No.377-17

Moved by Councillor MacPherson Seconded by Councillor Fraser

That the Regular Council Meeting of December 18, 2017 be adjourned at 7:37PM

"CARRIED."


Glenda McKay, Mayor


Allison Holtzauer, CAO Clerk-Treasurer