

MINUTES

THE CORPORATION OF THE TOWNSHIP OF GREATER MADAWASKA REGULAR COUNCIL MEETING HELD AT 19 Parnell Street

Present were: Mayor Glenda McKay, Councillors Brian Hunt, Wayne Fraser, Harold Murphy and Glen MacPherson and CAO Clerk/Treasurer Allison Holtzhauer

Monday, November 20, 2017

Council Chambers: 5:30 PM

1. Call to Order

1.11b.1 Call to Order

Resolution No.326-17

Moved by Councillor Fraser Seconded by Councillor Hunt

Be it resolved that the Township of Greater Madawaska Council calls to order the November 20, 2017 Regular Council meeting at 5:30PM

"CARRIED."

1.11b.2 O Canada

1.11b.3 Additions, Deletions and Excused

- **Deletion: 7.11b.2 By-Law 74-2017 Assumption of land as a public highway (Pheasant Run)**

Resolution No.327-17

Moved by Councillor Fraser Seconded by Councillor Hunt

That the Agenda of the Council meeting of November 20, 2017 be approved as amended:

Deletion: 7.11b.2 By-Law 74-2017 Assumption of land as a public highway (Pheasant Run)

"CARRIED."

2. Declaration of Pecuniary Interest

There was no declaration of pecuniary interest by any member of Council present.

3. Delegation/Presentation

4. Facilities - Council Rep: Glenda McKay

4.11b.1 AIR - 0971

Full Time Custodian Position

Resolution No.328-17

Moved by Councillor Fraser Seconded by Councillor Hunt

That Council rescinds the direction in resolution 317-11 to proceed with hiring a Custodian on a 6 month contract that could potentially turn into a full time position;

And furthermore that Council direct staff to proceed with hiring a Full Time Custodian for the Facilities Department.

"CARRIED."

4.11b.2 *Chairperson's update*

5. Public Works Department - Council Rep: Wayne Fraser

5.11b.1 AIR - 0973

Budget Overruns for 2017 Public Works - Update

5.11b.2 *Chairperson's Update*

6. Environmental Management Department - Council Rep: Wayne Fraser

6.11b.1 *Chairperson's Update*

7. Planning Department - Council Rep: Brian Hunt

7.11b.1 Building Permit Report to October 31, 2017

7.11b.2 AIR - 0967

~~By Law 74 2017 Assumption of land as a public highway (Pheasant Run) - Deleted~~

7.11b.3 AIR - 0934

Events By-law

7.11b.4 AIR - 0970

User Pay for Planning - Information Item

7.11b.5 *Chairperson's Update*

8. Finance & Administration Department - Council Rep: Brian Hunt

8.11b.1 AIR - 0975

By-Law 75-2017 - 2017 Pay Grid Revised and 2018 Pay Grid

Resolution No.329-17

Moved by Councillor Fraser Seconded by Councillor Hunt

That Council repeal By-law 06-2017;

And furthermore that Council approves By-law 75-2017 Being a By-Law to Provide for the Remuneration of Appointed Officials and Employees of the Municipality

And furthermore, Council approves the revised compensation grid as presented effective January 1, 2018.

"CARRIED."

8.11b.2 AIR - 0965

Seniors Advisory Committee Member Resignation

Resolution No.330-17

Moved by Councillor Fraser Seconded by Councillor Hunt

That Council accept the resignation of Patricia Dicks from the Seniors Advisory Committee effective immediately.

"CARRIED."

8.11b.3 AIR - 0972

Hours of Work and Overtime policy

Resolution No.331-17

Moved by Councillor Fraser Seconded by Councillor Hunt

That Council approve all highlighted changes to Policy 2-35;

And furthermore the policy become effective January 1, 2018.

"CARRIED."

8.11b.4 Signatures - Discussion Item

8.11b.5 Ministry of Municipal Affairs - Bill 148 proposed amendments

8.11b.6 Staff Breakdown of 2017 Strategic Objectives and Goals - Information Item

8.11b.7 AIR - 0976

Proposed Voting Period and Help Desk Times and Locations - Information Item

8.11b.8 *Chairperson's Update*

9. Protection Services Department - Council Reps: Brian Hunt and Glen MacPherson

9.11b.1 *Chairperson's Update*

10. Economic Development & Technology Department - Council Rep: Wayne Fraser

10.11b.1 *Chairperson's Update*

11. Community & Health Committee - Council Rep: Glenda McKay

11.11b.1 *Chairperson's Update*

12. Community Parks, Recreation and Library - Council Reps: Wayne Fraser, Brian Hunt, Harold Murphy and Glen MacPherson

12.11b.1 *Chairperson's Update*

13. Minutes

13.11b.1 Minutes Approval

- November 6, 2017 Regular Council

Resolution No.332-17

Moved by Councillor Fraser Seconded by Councillor Hunt

Be it resolved that the following minutes are approved by Council:

- November 6, 2017 Regular Council

"CARRIED."

14. Other

14.11b.1 Calabogie Food Bank - Request for space

15. Closed Session

- 15.11b.1
- Litigation or potential litigation, including matters before administrative tribunals, affecting the Municipality or local Board - ***Community Centre Garage***
 - Personal Matters about an identifiable individual, including municipal or local board employee - ***A) Step and Merit Awards (document to be presented at closed) B) CAO Performance Appraisal***

Resolution No.333-17

Moved by Councillor Fraser Seconded by Councillor Hunt

That the Regular Council meeting of November 20, 2017 at 7:06 PM enter into closed session pursuant to Section 293(2) of the Municipal Act regarding:

- Litigation or potential litigation, including matters before administrative tribunals, affecting the Municipality or local Board - ***Community Centre Garage***
- Personal Matters about an identifiable individual, including municipal or local board employee - ***A) CAO Performance Appraisal (document to be presented at closed) B) Step and Merit Awards***

"CARRIED."

16. Open Session

16.11b.1 Move to Open

Resolution No.334-17

Moved by Councillor Fraser Seconded by Councillor Hunt

That the Regular council meeting of November 20, 2017 move back to open session at 8:04 PM

"CARRIED."

16.11b.2 Rise and Report

Resolution No.335-17

Moved by Councillor Fraser Seconded by Councillor Hunt

That Council instructs the following as a result of Closed Meeting Items:

- Litigation or potential litigation, including matters before administrative tribunals, affecting the Municipality or local Board - ***Community Centre Garage***
- Personal Matters about an identifiable individual, including municipal or local board employee - ***CAO Performance Appraisal and Step and Merit Awards***

As discussed in Closed.

"CARRIED."

17. By-Law (s)

17.11b.1 By-Law Approval

- ~~74-2017 Assumption of Portion of Pheasant Run~~
- 75-2017 Remuneration of Officials and Employees
- 76-2017 Confirmatory

Resolution No.336-17

Moved by Councillor Fraser Seconded by Councillor Hunt

Be it resolved that the following By-Law(s):

- ~~74-2017 Assumption of lands as a public highway (Pheasant Run)~~
- 75-2017 Remuneration of Officials and Employees
- 76-2017 Confirmatory

at the Regular Council meeting held on November 20, 2017 be deemed read a first, second and final time and passed by Council.

"CARRIED."

18. Adjournment

18.11b.1 Motion to Adjourn

Resolution No.337-17

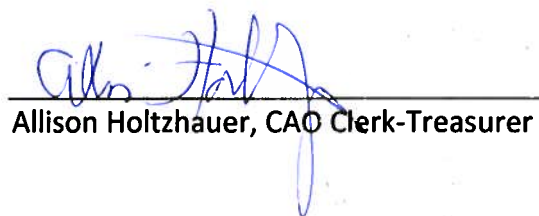
Moved by Councillor Fraser Seconded by Councillor Hunt

That the Regular Council Meeting of November 20, 2017 be adjourned at 8:06 PM.

"CARRIED."



Glenda McKay, Mayor



Allison Holtzhauer, CAO Clerk-Treasurer