

## MINUTES

### THE CORPORATION OF THE TOWNSHIP OF GREATER MADAWASKA REGULAR COUNCIL MEETING HELD AT 19 Parnell Street

Present were: Mayor Glenda McKay, Councillors Brian Hunt, Wayne Fraser, Harold Murphy and Glen MacPherson and CAO Clerk/Treasurer Allison Holtzhauer

Thursday, December 15, 2016

Council Chambers: 5:30 PM

#### 1. Call to Order

##### 1.10.1 Call to Order

##### Resolution No.398-16

Moved by Councillor Fraser Seconded by Councillor Hunt

Be it resolved that the Township of Greater Madawaska Council calls to order the December 15, 2016 Regular Council meeting at 5:33PM

"CARRIED."

##### 1.10.2 O Canada

##### 1.10.3 Additions, Deletions and Excused

- **Additions:**

- 3.10.2 Richard Querat - Deterioration of the roads in Barryvale

- 4.10.2 Potential Pharmacy in Calabogie

##### Resolution No.399-16

Moved by Councillor Fraser Seconded by Councillor Hunt

That the Agenda of the Council meeting of December 15, 2016 be approved as amended.

- **Additions:**

- 3.10.2 Richard Querat - Deterioration of the roads in Barryvale

- 4.10.2 Potential Pharmacy in Calabogie

"CARRIED."

#### 2. Declaration of Pecuniary Interest

There was no declaration of pecuniary interest by any member of Council present.

#### 3. Delegation/Presentation

##### 3.10.1 Presentation of Employee Service Awards

- 3.10.2 Richard Querat - Deterioration of the roads in Barryvale
- 3.10.3 Steve Seller - Update on the Municipal Election Act Review
- 3.10.4 Marlene Schaly - Library Options
- 3.10.5 Lions Club - Community Centre Renovations

**4. Facilities - Council Rep: Glenda McKay**

- 4.10.1 AIR - 0653  
Calabogie Lions Club Revised Agreement

**Resolution No.400-16**

Moved by Councillor Fraser Seconded by Councillor Hunt

That Council approves the revised operating agreement with the Calabogie Lions Club as presented.

**"CARRIED."**

- 4.10.2 AIR - 0660  
Potential Pharmacy in Calabogie

**Resolution No.401-16**

Moved by Councillor Fraser Seconded by Councillor Hunt

That Council instructs the Mayor and/or staff to respond to the letter of intent;

And furthermore that Council permits the Facilities Committee to negotiate with Kaymar Pharmacy. Any agreement that is developed is subject to Council approval;

And furthermore that Council instructs staff to reach out to the other tenants to advise them of the potential use of the space.

**"CARRIED."**

- 4.10.3 *Chairperson's update*

**5. Public Works Department - Council Rep: Wayne Fraser**

- 5.10.1 AIR - 0647  
Staff Breakdown November 2016 - Information Item

5.10.2 AIR - 0646  
Capital Works Breakdown November 2016 - Information Item

5.10.3 Request for Winter Access through Kennelly Mountain Road - Discussion Item

5.10.4 *Chairperson's Update*

**6. Environmental Management Department - Council Rep: Wayne Fraser**

6.10.1 *Chairperson's Update*

**7. Planning Department - Council Rep: Brian Hunt**

7.10.1 Building Permit Report to November 30, 2016 - Information Item

7.10.2 AIR - 0641  
Application for Consent B94/16

**Resolution No.402-16**

Moved by Councillor Fraser Seconded by Councillor Hunt

That Council supports the lot addition proposed in Application for Consent B94/16 subject to the following conditions:

- 1) That the lot being added to be rezoned from the Limited Service Residential (LSR) Zone to the Rural (RU) Zone as following the lot addition the enlarged parcel will have public road frontage.
- 2) That a solicitor's letter of undertaking be provided to confirm that an agreement to prohibit the severed lands and the lands to be enlarged from being sold separately be registered between the Township and the Owner once the consent is granted.

**"CARRIED."**

7.10.3 AIR - 0640  
Approval of Barrett Chute Road

**Resolution No.403-16**

Moved by Councillor Fraser Seconded by Councillor Hunt

That Council approves the construction of Barrett Chute Road in accordance with section 3.4.1 of the Phase 1 and Phase 2 Barrett Chute Subdivision Agreements.

**"CARRIED."**

7.10.4 AIR - 0617

By-Law 83-2016 Snow Removal Contract

**Resolution No.404-16**

Moved by Councillor Fraser Seconded by Councillor Hunt

That Council approves By-Law 83-2016, to authorize the Mayor and CAO to enter into an agreement with Barrett Chute Inc. for winter maintenance of roads within the Barrett Chute Subdivision.

"CARRIED."

7.10.5 *Chairperson's Update*

**8. Finance & Administration Department - Council Rep: Brian Hunt**

8.10.1 Grey County Resolution for Support - hydro costs

**Resolution No.405-16**

Moved by Councillor Fraser Seconded by Councillor Hunt

THAT Council supports the Grey County resolution:

WHEREAS there is inequity between the cost of hydro for rural residents as compared to urban residents due to higher distribution charges;

AND WHEREAS this practice targets and negatively affects rural residents, especially those who are already unable to pay for the high cost of hydro;

NOW THEREFORE BE IT RESOLVED THAT the Township of Greater Madawaska request the Province to re-evaluate the structure of hydro in terms of access and delivery and implement structural changes to address the unfair practice of charging more for delivery for rural residents;

AND THAT this resolution be circulated to all municipalities in the Province of Ontario as well as Ontario Small Urban Municipalities (OSUM) and Association of Municipalities of Ontario (AMO).

"CARRIED."

8.10.2 AIR - 0648

Budgetary Control Report November 2016 - Information Item

8.10.3 AIR - 0642

By-law 84-2016 Emergency Management 2016

**Resolution No.406-16**

Moved by Councillor Fraser Seconded by Councillor Hunt

That Council approves the Emergency Plan as presented in By-law 84-2016

And furthermore, instruct staff to place the updated plan on the website.

"CARRIED."

8.10.4 AIR - 0651

Summer Student Job Descriptions

**Resolution No.407-16**

Moved by Councillor Fraser Seconded by Councillor Hunt

That Council approves the student job description for the Swim Instructor/Day Camp Leader.

Furthermore, that Council approves the student job description for Day Camp Assistant.

"CARRIED."

8.10.5 AIR - 0643

Annual Grants 2017 - Information Item

8.10.6 AIR - 0654

Grants - Shelf Ready Projects - Information Item

8.10.7 Sunshine Coach Service - Request for Financial Contribution - Information Item

8.10.8 2017 Budget - Documentation to be presented at Council

8.10.9 AIR - 0645

2017 Capital Projects

**Resolution No.408-16**

Moved by Councillor Fraser Seconded by Councillor Hunt

That Council approve the presented Capital projects for the 2017 budget;

Furthermore that Council direct the Public Works Manager and the Fire Chief to release tenders and request pricing for these projects.

"CARRIED."

**Resolution No.409-16**

Moved by Councillor Fraser Seconded by Councillor Hunt

That Council approves the mission for the Strategic Plan as:

To provide a healthy, safe community for all residents, businesses, and visitors by providing services in a cost effective manner to encourage our future growth and success;

And furthermore that Council approves the vision for the Strategic Plan as:

Our Township is recognized as a welcoming and healthy community with a strong municipal government providing cost effective services and infrastructure. We have earned this reputation by ensuring:

- Improved infrastructure based on a comprehensive asset management plan
- Affordable tax levels: We have worked with government bodies to ensure that taxes remain at an affordable level
- Effective communications among staff, Council and public
- Improved road conditions: An acceptable and affordable road maintenance/repair schedule has been developed.
- Excellent working environment: Staffing: have the right people in the right job working in a healthy and productive workplace
- Preservation of the small town "feel and personality": age friendly for all, young families raising children, seniors remain in their homes and stay in Township

And furthermore that Council approves the following priorities with emphasis on the top 3 priorities for 2017:

1. Maintain and improve our infrastructure: Asset Management plan, focused on attainable funding (realistic plan) and funding formula that meets our core service needs
2. Economic Development and Tourism Plan: exploration of downtown core development, managed growth -> Promoting business, development and tourism opportunities and growth through marketing
3. Review staffing structure, needs & workload requirements -> to ensure enhanced services are attainable given current capacity & capabilities - to ensure that the standards are maintained, when additional projects arise
4. Seniors' strategy: housing and support services
5. Communications plan: enhanced communications with community about Township notices, grant opportunities etc.
6. Comprehensive plans for public spaces e.g. enhanced spaces, waterfront lands, heritage properties, community centre, trails etc.
7. Telecommunications: internet and phone services

**"DEFERRED."**

8.10.11 *Chairperson's Update*

**9. Protection Services Department - Council Reps: Brian Hunt and Glen MacPherson**

9.10.1 OPP Calls for Service Billing Summary Report - October 2016 - Information Item

9.10.2 AIR - 0655

2016 Municipal Fire Summary for MNRF - Information Item

9.10.3 *Chairperson's Update*

**10. Economic Development & Technology Department - Council Rep: Wayne Fraser**

10.10.1 AIR - 0650

Renfrew Mercury - Greater Madawaska Tourism Map - Information Item

10.10.2 *Chairperson's Update*

**11. Community & Health Committee - Council Rep: Glenda McKay**

11.10.1 AIR - 0644

Seniors Advisory Committee - New Members

**Resolution No.410-16**

Moved by Councillor Fraser Seconded by Councillor Hunt

That Council approves the appointment of Robert Lavallee and Patricia Dicks to serve on the Seniors Advisory Committee.

"CARRIED."

11.10.2 *Chairperson's Update*

**12. Community Parks, Recreation and Library - Council Reps: Wayne Fraser, Brian Hunt, Harold Murphy and Glen MacPherson**

12.10.1 *Chairperson's Update*

**13. Minutes**

13.10.1 Minutes

- November 28, 2016 Special Council Meeting
- November 28, 2016 Regular Council Meeting
- November 28, 2016 Griffith and Matawatchan Recreation

**Resolution No.411-16**

Moved by Councillor Fraser Seconded by Councillor Hunt

Be it resolved that the following Minutes are approved by Council:

- November 28, 2016 Special Council Meeting
- November 28, 2016 Regular Council Meeting

Furthermore, that Council accepts the following minutes:

- November 28, 2016 Griffith and Matawatchan Recreation

"CARRIED."

**14. Other**

14.10.1 Hydro One Wood Pole Replacement Program - Information Item

14.10.2 Canada Day Committee - New Year's Eve - Information Item

**15. Closed Session**

15.10.1 Personal Matters about an identifiable individual, including municipal or local board employee - *A) Merit/Step B) Deputy Treasurer*

**Resolution No.412-16**

Moved by Councillor Fraser Seconded by Councillor Hunt

That the Special Council meeting of December 15, 2016 at 8:19 PM enter into closed session pursuant to Section 239(2) of the Municipal Act regarding:

- Personal matters about an identifiable individual, including municipal or local board employee - *A) Merit/Step B) Deputy Treasurer*

"CARRIED."

**16. Open Session**

16.10.1 Move to Open

**Resolution No.413-16**

Moved by Councillor Fraser Seconded by Councillor Hunt

That the Special Council meeting of December 15, 2016 move back into Open Session at 8:42 PM

"CARRIED."

16.10.2 Rise and Report

**Resolution No.414-16**



Moved by Councillor Fraser Seconded by Councillor Hunt

That Council instructs the following as a result of Closed Meeting Items:

- Personal matters about an identifiable individual, including municipal or local board employee - **A) Merit/Step B) Deputy Treasurer**

As discussed in closed.

"CARRIED."

## 17. By-Law (s)

### 17.10.1 By-Law approval

- 83-2016 Barrett Chute Snow Removal Contract
- 84-2016 Adopt an Emergency Plan
- 85-2016 Confirmatory

### Resolution No.415-16

Moved by Councillor Fraser Seconded by Councillor Hunt

Be it resolved that the following By-Law(s):

- 83-2016 Barrett Chute Snow Removal Contract
- 84-2016 Adopt an Emergency Plan
- 85-2016 Confirmatory

at the Regular Council meeting held December 15, 2016 be deemed read a first, second and final time and passed by Council.

"CARRIED."

## 18. Adjournment

### 18.10.1 Motion to Adjourn


### Resolution No.416-16

Moved by Councillor Fraser Seconded by Councillor Hunt

That the Regular Council Meeting of December 15, 2016 be adjourned at 8:43 PM.

"CARRIED."

  
Glenda McKay, Mayor

  
Allison Holtzhauer, CAO/Clerk-Treasurer  
VICTORIA THOMAS, DEPUTY CLERK