

## MINUTES

### THE CORPORATION OF THE TOWNSHIP OF GREATER MADAWASKA REGULAR COUNCIL MEETING HELD AT 19 Parnell Street

Present were: Mayor Glenda McKay, Councillors Brian Hunt, Wayne Fraser, Harold Murphy and Glen MacPherson and CAO Clerk/Treasurer Allison Holtzhauer

**Monday, November 14, 2016**

**Council Chambers: 5:30 PM**

#### **1. Call to Order**

1.11a.1 Call to Order

##### **Resolution No.356-16**

Moved by Councillor Hunt Seconded by Councillor Murphy

Be it resolved that the Township of Greater Madawaska Council calls to order the November 14, 2016 Regular Council meeting at 5:30 PM

**"CARRIED."**

1.11a.2 O Canada

1.11a.3 Additions, Deletions and Excused

##### **Resolution No.357-16**

Moved by Councillor Hunt Seconded by Councillor Murphy

That the Agenda of the Council meeting of November 14, 2016 be approved as presented.

**"CARRIED."**

#### **2. Declaration of Pecuniary Interest**

#### **3. Delegation/Presentation**

3.11a.1 Economic Development - Alastair Baird

3.11a.2 Lot Development Charges - Brian Whitehead Jp2g

3.11a.3 White Lake Stewardship Plan

#### **4. Facilities - Council Rep: Glenda McKay**

4.11a.1 *Chairperson's update*

**5. Public Works Department - Council Rep: Wayne Fraser**

5.11a.1 *Chairperson's Update*

**6. Environmental Management Department - Council Rep: Wayne Fraser**

6.11a.1 *Chairperson's Update*

**7. Planning Department - Council Rep: Brian Hunt**

7.11a.1 Building Permit Report to September 30, 2016 - Information Item

7.11a.2 AIR - 0603

2016 Calabogie Motorsports Park Noise Complaints - Information Item

7.11a.3 AIR - 0601

Public meeting for Official Plan and Zoning By-law amendment applications - Shaw/Fleming Pit - Information Item

7.11a.4 AIR - 0602

By-Law 74-2016 and By-Law 75-2016 MacCuaig and Grenon road allowance purchase and transfer of lands

**Resolution No.358-16**

Moved by Councillor Hunt Seconded by Councillor Murphy

That Council declares the portion of the Township owned unopened road allowance located between Lots 27 and 28, Concession 4, in the geographic Township of Blythfield, as surplus, subject to comments received at the public meeting;

That Council passes By-Law 74-2016 to authorize the sale and disposition of that part of the road allowance indicated as Parcel "B" and Parcel "C" on the surveyors sketch prepared by Adam Kasprzak Surveying Ltd. Ref: 16-2054 from the Township of Greater Madawaska to the property owners Daryl and Gayle Howse and Jean Grenon and Laura MacCuaig, subject to comments received at the public meeting;

And that Council passes By-Law 75-2016 authorizing the transfer of those lands indicated as Parcel "E" as shown on the surveyors sketch prepared by Adam Kasprzak Surveying Ltd. Ref: 16-2054 from Jean Grenon and Laura MacCuaig to the Township of Greater Madawaska , subject to comments received at the public meeting.

And Furthermore, that Council authorizes staff to complete the description of the subject lands in the respective By-Law schedules by including reference to the registered reference plan once completed.

**"CARRIED."**

7.11a.5 *Chairperson's Update*

**8. Finance & Administration Department - Council Rep: Brian Hunt**

8.11a.1 Financial Indicator Review (FIR) - Information Item

8.11a.2 Request for Support for Ontario's Electrical Bills - Discussion Item

8.11a.3 Request for Support MMAH 25 voters supporting the nomination - Discussion Item

8.11a.4 AIR - 0606

Renfrew County Council Renumeration Comparisons - Discussion Item

8.11a.5 AIR - 0610

By-Law 76-2016 Fence Viewers

**Resolution No.359-16**

Moved by Councillor Hunt Seconded by Councillor Murphy

That Council approves By-Law 76-2016 to appoint the following Fence Viewers: Foreman Steven Inwood, Foreman Derek Brydges and Chief Building Official Darryl Wagner.

**"CARRIED."**

8.11a.6 AIR - 0614

Community Affairs Officer - Contract Position

**Resolution No.360-16**

Moved by Councillor Hunt Seconded by Councillor Murphy

That Council approves the attached job description for the Community Affairs Officer contract position.

**"CARRIED."**

8.11a.7 Special Budget Meeting - Discussion Item

8.11a.8 AIR - 0615

2017 Council Meetings - Discussion Item

8.11a.9 AIR - 0616

2016 Goal Update - Information Item

8.11a.10 2017 Goals - Discussion Item

8.11a.11 AIR - 0619  
Strategic Plan

**Resolution No.361-16**

Moved by Councillor Hunt Seconded by Councillor Murphy

That Council approves the mission for the Strategic Plan as:

To provide a healthy, safe community for all residents, businesses, and visitors by providing services in a cost effective manner to encourage our future growth and success;

And furthermore that Council approves the vision for the Strategic Plan as:

Our Township is recognized as a welcoming and healthy community with a strong municipal government providing cost effective services and infrastructure. We have earned this reputation by ensuring:

- Improved infrastructure based on a comprehensive working asset management plan
- Affordable tax levels: We have worked with government bodies to ensure that taxes remain at an affordable level
- Effective communications among staff, Council and public
- Improved road conditions: An acceptable and affordable road maintenance/repair schedule has been developed.
- Excellent working environment: Staffing have the right people in the right job working in a healthy and productive workplace
- Preservation of the small town "feel and personality": age friendly for all, young families raising children, seniors remain in their homes and stay in Township

And furthermore that Council approves the following priorities with emphasis on the top 3 priorities for 2017:

1. Maintain and improve our infrastructure: Asset Management plan, focused on attainable funding (realistic plan) and funding formula that meets our core service needs
2. Economic Development and Tourism Plan: exploration of downtown core development, managed growth -> Promoting business, development and tourism opportunities and growth through marketing
3. Review staffing structure, needs & workload requirements -> to ensure enhanced services are attainable given current capacity & capabilities - to ensure that the standards are maintained, when additional projects arise
4. Seniors' strategy: housing and support services
5. Communications plan: enhanced communications with community about Township notices, grant opportunities etc.
6. Comprehensive plans for public spaces e.g. enhanced spaces, waterfront lands, heritage properties, community centre, trails etc.
7. Telecommunications: internet and phone services

**"DEFERRED."**

8.11a.12 Staff Development - Coats - Discussion Item

8.11a.13 *Chairperson's Update*

**9. Protection Services Department - Council Reps: Brian Hunt and Glen MacPherson**

9.11a.1 Emergency Exercise - Discussion Item

9.11a.2 Fire Department Quarterly Report - Information Item

9.11a.3 AIR - 0613

MNRF Forest Fire Protection Agreement

**Resolution No.362-16**

Moved by Councillor Hunt Seconded by Councillor Murphy

That Council approve the reduction of Municipal Protection Area (MPA) coverage in and around Airds Lake and deem it a Crown Protection Area (CPA) covered by Ministry of Natural Resources and Forestry (MNRF).

**"CARRIED."**

9.11a.4 AIR - 0612

Fire Department Connection at Calabogie Dam - Information Item

9.11a.5 *Chairperson's Update*

**10. Economic Development & Technology Department - Council Rep: Wayne Fraser**

10.11a.1 *Chairperson's Update*

**11. Community & Health Committee - Council Rep: Glenda McKay**

11.11a.1 AIR - 0605

Seniors Advisory Committee - Council Representative

**Resolution No.363-16**

Moved by Councillor Hunt Seconded by Councillor Murphy

That Council appoints Councillor Glen MacPherson to serve as a Council Representative on the Seniors Advisory Committee.

**"CARRIED."**

11.11a.2 *Chairperson's Update*

**12. Community Parks, Recreation and Library - Council Reps: Wayne Fraser, Brian Hunt, Harold Murphy and Glen MacPherson**

12.11a.1 AIR - 0604

Member Resignation - Greater Madawaska Public Library Board

**Resolution No.364-16**

Moved by Councillor Hunt Seconded by Councillor Murphy

That Council accepts the resignation of Trish Fleming from the Greater Madawaska Public Library Board.

**"CARRIED."**

12.11a.2 AIR - 0608

Library Options Update

**Resolution No.365-16**

Moved by Councillor Hunt Seconded by Councillor Murphy

That Council recognizes the concerns raised at 1101 Francis Street Building:

And furthermore Council instructs staff to look for alternative spaces/solutions for the Library and report back to Council by the last meeting in December, if possible;

And furthermore, that once a decision has been made regarding the Library that Council instructs staff to bring a report back to Council on options regarding the 1101 Francis Street Building.

**"CARRIED."**

**Resolution No.366-16**

Moved by Councillor Hunt Seconded by Councillor Murphy

That Council approves the Council meeting of November 14, 2016 to proceed past 9:00 PM

**"CARRIED."**

12.11a.3 AIR - 0618

2017 Recreation Plan - Information Item

12.11a.4 *Chairperson's Update*

### 13. Minutes

#### 13.11a.1 Minutes

- October 11, 2016 Special Council Meeting
- October 24, 2016 Regular Council Meeting
- October 17, 2016 Griffith and Matawatchan Recreation

#### **Resolution No.367-16**

Moved by Councillor Hunt Seconded by Councillor Murphy

Be it resolved that the following Minutes are approved by Council:

- October 11, 2016 Regular Council
- October 24, 2016 Regular Council

And furthermore that the following Minutes are accepted by Council:

- October 17, 2016 Griffith and Matawatchan Recreation

**"CARRIED."**

### 14. Other

14.11a.1 Long-Term Affordable Housing Strategy - Information Item

14.11a.2 Hydro One Wood Pole Replacement Notification - Information Item

### 15. Closed Session

15.11a.1 Personal Matters about an identifiable individual, including municipal or local board employee - ***Contract***

#### **Resolution No.368-16**

Moved by Councillor Hunt Seconded by Councillor Murphy

That the Regular Council meeting of November 14, 2016 at 9:01 PM enter into closed session pursuant to Section 239(2) of the Municipal Act regarding:

- Personal matters about an identifiable individual, including municipal or local board employee  
***A) Contract***

**"CARRIED."**

### 16. Open Session

16.11a.1 Move to Open

**Resolution No.369-16**

Moved by Councillor Hunt Seconded by Councillor Murphy

That the Regular Council meeting of November 14, 2016 move back into Open Session at 9:06 PM

**"CARRIED."**

16.11a.2 Rise and Report

**Resolution No.370-16**

Moved by Councillor Hunt Seconded by Councillor Murphy

That Council instructs the following as a result of Closed Meeting Items:

- Personal matters about an identifiable individual, including municipal or local board employee - ***Contract***

As discussed in Closed

**"CARRIED."**

**17. By-Law (s)**

17.11a.1 By-Law approval

- 74-2016 MacCuaig & Grenon URA Purchase
- 75-2016 MacCuaig & Grenon URA land transfer to Township
- 76-2016 To Appoint Fence Viewers
- 77-2016 Confirmatory

**Resolution No.371-16**

Moved by Councillor Hunt Seconded by Councillor Murphy

Be it resolved that the following By-Law(s):

- 74-2016 MacCuaig & Grenon URA Purchase
- 75-2016 MacCuaig & Grenon URA land transfer to Township
- 76-2016 To Appoint Fence Viewers
- 77-2016 Confirmatory

at the Council meeting held November 14, 2016 be deemed read a first, second and final time and passed by Council.

**"CARRIED."**



**18. Adjournment**

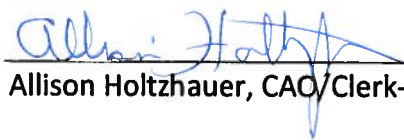
18.11a.1 Motion to Adjourn


**Resolution No.372-16**

Moved by Councillor Hunt Seconded by Councillor Murphy

That the Regular Council Meeting of November 14, 2016 be adjourned at 9:07 PM

**"CARRIED."**

  
Allison Holtzauer, CAO/Clerk-Treasurer

  
Glenda McKay, Mayor