

Greater Madawaska Public Library Board

Board Meeting

December 8, 2016

3:00 p.m.

Library

Present: Wayne Fraser, Hennie Schaly, Terrance Gnesko, Sharon Shalla, Marnie Pratt, Victoria Thomas

Regrets: Mary-Joan Hale

Minutes

1. Call to order

Meeting called to order at 3:10 p.m. by Terrance Gnesko

2. Approval of the agenda

Moved by Marnie Pratt Seconded by Hennie Schaly

3. Declaration of pecuniary interest

There was no declaration of pecuniary interest by any member present.

4. Approval of previous minutes

Moved by Hennie Schaly Seconded by Marnie Pratt

The minutes of November 10, 2016 of the Greater Madawaska Public Library Board be accepted as presented.

5. Action Tracking update – Victoria

Mary Joan Hale – reached out to Home Support

Draft letter in support of current connectivity structure – Terrance is currently working on the letter and will work with Librarian.

The Home Support does not do meal delivery of frozen meals so the Library will not be working with them on this.

6. Reports:

- a) Correspondence – Letter from Ontario Public Libraries concerning membership fees and Public Library Funding Review in 2017

Moved by Marnie Pratt

Seconded by Wayne Fraser

- b) **Chairman's Report**
 - 1. **Library Closure rumour – discussion item**
Calls regarding library closure have been directed to the Board Chair

 - 2. **Accessibility Training – discussion item**
"Leadership by Design" Library Board Member Training
It is suggested that all Board Members participate in the online training modules, (resources handed out at the meeting)

- c) **CEO's Report**
Moved by Marnie Pratt Seconded by Wayne Fraser
The CEO's Reports for December 2016 be accepted as presented.

- d) **Librarian's Report**
Moved by Marnie Pratt Seconded by Hennie Schaly
The Librarian's Report for December 2016 be approved as presented.

- e) **Treasurer's Report – Information Item**
Moved by Terrance Gnesko Seconded by Wayne Fraser
The Library Statement of Expenses for the Periods Ending November 30, 2016 be accepted as information.

- f) **Council Update – Nothing to report**

6. Committee Reports – n/a

7. Items to Be Addressed

- a) **Meeting schedule 2017**
Moved by Terrance Gnesko Seconded by Marnie Pratt
That the 2017 Meeting schedule be accepted as presented

- b) **Library MOU – Discussion Item**
MOU was handed out to all members as an information item

Pg. 4 Payroll on MOU – Library designate – about the motion to have casuals at the same rate

c) Library Sign Status – Discussion Item

Victoria to follow up with Allison sign to be ordered and posts included.

8. Closed session

Moved by Wayne Fraser Seconded by Mary Joan Hale

That the regular Greater Madawaska Library Board Meeting of December 8, 2016 at 4:15 p.m. enter into closed session regarding:

- Personal matters about an identifiable individual including a municipal or local board employee – staff

9. Open Session

Moved by Wayne Fraser Seconded by Hennie Schaly

That the regular Greater Madawaska Library Board Meeting of October 13, 2016 move back into open session at 4:28 p.m.

9. Date and Time of next Board meeting is Thursday January 12th at 3:00 p.m.

10. Adjournment

The meeting be adjourned at 4: 29 p.m.

Moved by Wayne Fraser Seconded By Terrance Gnesko

Chair



Date: Jan 12, 2017

Secretary



Date: Jan. 12, 2017