

## **Canada Day Committee Meeting – Wednesday, May 9, 2018**

**Attendees:** Teri Leigh McDonald, Jean Libbey (Chairperson), Marilyn Warnock (Secretary), Val Trotter (55+ Club), Barry Legear (Barnet Park), Lucie Perrier (Home Support), Tracy Strudwick (Home Support), Sam Baird (Lion's Club), Jen Mulvihill (Recreation).

**Absent:** Wayne Fraser, Allison Holtzhauer

Meeting called to order at 7:00 pm

Jean welcomed all in attendance and explained why we need volunteers to help make Canada Day successful and want input from each group as to how much space they require and ideas they may have. We certainly are wanting comments on improvements from prior years to make it better in the future. Comments from last year were there were not enough activities for adults, things were too spread out, we needed better signage and we need to arrange for the Mayor to formally open Canada Day festivities.

The start time will be 4:00 pm and Jean reiterated a weather call would be made at 11:00 am to stay on Madawaska Street or go Under The Roof. All the attendees signed a contact list and an email will be sent out to all the committee reps to advise them from calabogicd@gmail.com. The layout for Under The Roof will be discussed at the next meeting. Participants can send an email to this address to confirm tasks assigned.

### **Confirmed:**

- Jean sent out an e mail on April 15<sup>th</sup>, 2018 to the 55+ Club asking for volunteers to man the entrances and supervise displays. She received a response from 12 people.
- Teri sent out an e mail on April 17, 2018 inviting a representative from the various community committees and groups to attend the meeting. Six people came to join us.
- Beer tent location has been confirmed. Suggestion from last year was to light up the area better.
- Calabogie United Church – Marjorie Watts will look after the license for the prize table. The dinner in the hall will be pulled pork and roast beef. And hot dogs and hamburgers will be sold at the corner.

### **Items that need to be addressed:**

1. Lion's Bingo – involve the kids in some early games between 4-5 pm and hand out prizes to the winners. The Lion's Club to discuss. Teri will look into the legalities with the Bingo permit.
2. Bouncy Castle – Teri is waiting for a quote for 2 castles. Jen suggested contacting Full Of Beans so Teri will contact them and ask about a dunk tank as this is something the kids love.
3. Jen will bring any items left over from Bogie Days for the kids and will also check into getting a two man saw.
4. Advertising – We will need to come up with a good poster idea with pictures and words. We can advertise in the Renfrew newspaper in the Community Ads for free. Also in the Ottawa paper published once every 2 weeks, the Highlander, Heritage Radio and MyFM and post at all the business.
5. Home Support likes the same spot and will confirm the space and will need 1 tent.

6. Any artists/artisans planning on attending will be under the 10X20 tent in front of the United Church.
7. Vehicle Display – “Touch a Truck”. Teri spoke with Allison and there will be no township equipment available. This would be held 10:00 to 2:00 pm. Teri will contact Johnny Gervais, Urban Don Levy, Alex Brown of Valley Landscaping, Lucie will check with Price Trucking and Daryl will ask the Paramedics to see if any of them would be willing to bring their trucks to the Community Hall area for display.
8. Lumber Jack Display – Teri will contact Joe Guthrie.
9. OPP – Teri will check with Janice.
10. OPG, Ministry of Resources – Barry will ask them if they wish to set up a display.
11. Barnet Park – Barry will have 1 tent and will coordinate with OPG and MNRS.
12. Heritage Presentation – Lucie will look into this.
13. Chip Truck – Teri will ask Kelly Church if he is available.
14. Jean will ask the Calabogie Pharmacy if they would like to set up a display.
15. Entertainment – Jean will see if Allison Faye and Peggy are available for an Open Mike session to start at 5:00 pm and anyone is welcome to perform. The band is still being worked and we can advertise our Street Dance from 7:00 until 10:00 pm. Sam said Tamitha Strachan has interviewed some DJ’s and Jean will check with her on that avenue if no band is available. Also Jason at The Valley Food & Drink Co. may have some band leads.
16. The Committee feels it would be most appropriate for the Township of Greater Madawaska to thank and recognize Marie Buscomb and Marjorie Watts for all the hard work they have done over the many years handling the Canada Day Festivities.

Meeting adjourned at 8:45 pm. At the end of the session, all attendees gathered around the table to view the site map and it will be reviewed on an ongoing basis.

The next meeting is scheduled on Wednesday, May 30<sup>th</sup> at 7:00 pm at the Township Office. We will review the last 2 meeting minutes with just the committee members and update what is left to do.