

## MINUTES

### THE CORPORATION OF THE TOWNSHIP OF GREATER MADAWASKA REGULAR COUNCIL MEETING HELD AT 19 Parnell Street

Present were: Mayor Glenda McKay, Councillors Brian Hunt, Wayne Fraser and Harold Murphy and CAO Clerk/Treasurer Allison Holtzhauer

Absent: Councillor Glen MacPherson

**Monday, May 14, 2018**

**Council Chambers: 5:30 PM**

#### **1. Call to Order**

1.05.1 Call to Order

##### **Resolution No.110-18**

Moved by Councillor Fraser Seconded by Councillor Hunt

Be it resolved that the Township of Greater Madawaska Council calls to order the May 14, 2018 Regular Council meeting at 5:30PM

**"CARRIED."**

1.05.2 O Canada

1.05.3 Additions, Deletions and Excused

##### **Resolution No.111-18**

Moved by Councillor Fraser Seconded by Councillor Hunt

That the Agenda of the Council meeting of May 14, 2018 be approved as presented.

**"CARRIED."**

#### **2. Declaration of Pecuniary Interest**

There was no declaration of pecuniary interest by any member of Council present.

#### **3. Delegation/Presentation**

3.05.1 Beumen Waste Management Systems Limited Agreement - Andrew Shouldice

3.05.2 Greenview - Rehabilitation of Barrett Chute Road - Tyler Peters

#### **4. Facilities - Council Rep: Glenda McKay**

4.05.1 *Chairperson's update*

**5. Public Works Department - Council Rep: Wayne Fraser**

5.05.1 AIR - 1128  
Culvert Maintenance Complaint - Discussion Item

5.05.2 AIR - 1142  
McHugh Road - Information Item

5.05.3 AIR - 1140  
Flying Club Road - Information Item

5.05.4 AIR - 1143  
2014 John Deere Excavator

**Resolution No.112-18**

Moved by Councillor Fraser Seconded by Councillor Hunt

That Council direct Staff to sole source to Nortrax from Ottawa, for a 2014 John Deere 180 GLC Excavator for a value of \$179,180 plus HST.

**"CARRIED."**

5.05.5 AIR - 1144  
2018 Capital Projects Update - Information Item

5.05.6 AIR - 1145  
Main Street Revitalization Grant

**Resolution No.113-18**

Moved by Councillor Fraser Seconded by Councillor Hunt

That Council direct staff to allocate the Main Street Revitalization Grant from the Province of Ontario of \$38,176.35 to paving of the Municipal Office parking lots and resurfacing of Parnell St. and Mowat St.;

And furthermore, that Council allocates \$25,000 from Development Charges for a project total of \$63,176.35 (HST included).

**"CARRIED."**

5.05.7 AIR - 1149  
Roadside Spraying

**Resolution No.114-18**

Moved by Councillor Fraser Seconded by Councillor Hunt

That Council direct staff to spray for poison ivy and wild parsnip using a licensed contractor along the following roads;

- Bluff Point Rd
- Algoma Dr
- Flat Rd
- Mill St

"CARRIED."

5.05.8 AIR - 1078  
Engineered Drawings For A Sand Shed in Calabogie

**Resolution No.115-18**

Moved by Councillor Fraser Seconded by Councillor Hunt

That Council approve proceeding with engineered drawings for a sand shed located at 12470B Lanark Rd, at a cost of \$5,000.

"CARRIED."

5.05.9 *Chairperson's Update*

**6. Environmental Management Department - Council Rep: Wayne Fraser**

6.05.1 AIR - 1125  
Grinding at Mt. St. Patrick Waste Site - Quote #PW05-2018

**Resolution No.116-18**

Moved by Councillor Fraser Seconded by Councillor Hunt

That Council award Quote #PW05-2018 to National Grinding of Renfrew for a cost of \$10,848.00 taxes included.

"CARRIED."

6.05.2 AIR - 1150  
Rescind By-Law 09-2013 Waste and Approve By-Law 21-2018 Waste

**Resolution No.117-18**

Moved by Councillor Fraser Seconded by Councillor Hunt

That Council rescind By-Law 09-2013;

And furthermore, that Council approves By-Law 21-2018 to establish, maintain and regulate a system for the management of Municipal Waste, Recyclables and other refuse .

"CARRIED."

6.05.3 AIR - 1136  
Community Clean Up Week - Information Item

6.05.4 AIR - 1137  
Free Waste Day 2018 - Information Item

6.05.5 AIR - 1155  
By-Law 25-2018 Beaumen Waste Management Systems Limited Agreement

**Resolution No.118-18**

Moved by Councillor Fraser Seconded by Councillor Hunt

That Council approve By-Law 25-2018 being a By-Law to authorize the Mayor and Clerk to execute an agreement with the Beaumen Waste Management Systems Limited for the recyclable materials.

"CARRIED."

6.05.6 *Chairperson's Update*

**7. Planning Department - Council Rep: Brian Hunt**

7.05.1 *Chairperson's Update*

**8. Finance & Administration Department - Council Rep: Brian Hunt**

8.05.1 AIR - 1129  
Council Remuneration Comparison - Information Item

8.05.2 AIR - 1146  
By-Law 10-2018 Delegation of Authority and By-Law 20-2018 Purchasing Bylaws

**Resolution No.119-18**

Moved by Councillor Fraser Seconded by Councillor Hunt

That Council approve By-Law 10-2018 being a By-Law to delegate certain powers and duties to Officers and Employees;

And furthermore that Council approves By-Law 20-2018 being a By-law to adopt and maintain

policies with respect to its procurement of goods and services and the manner in which the municipality will try to ensure that it is accountable to the public for its actions, and the manner in which the municipality will try to ensure that its actions are transparent to the public.

"CARRIED."

8.05.3 AIR - 1130

By-Law 19-2018 - 2018 Tax Rates

**Resolution No.120-18**

Moved by Councillor Fraser Seconded by Councillor Hunt

That Council approve By-Law 19-2018 Final Tax Levy being a by-law to provide for the adoption of the estimates for sums required for the year 2018, adoption of the 2018 tax rates and to further provide for penalty and interest in default of payment thereof for 2018.

"CARRIED."

8.05.4 AIR - 1131

2018 Final Budget

**Resolution No.121-18**

Moved by Councillor Fraser Seconded by Councillor Hunt

That Council approve the Final 2018 budget as presented.

"CARRIED."

8.05.5 AIR - 1132

Asset Management Plan

**Resolution No.122-18**

Moved by Councillor Fraser Seconded by Councillor Hunt

That Council approve the Asset Management Plan as presented.

"CARRIED."

8.05.6 AIR - 1139

Ontario Regulation 284/09 Report

**Resolution No.123-18**

Moved by Councillor Fraser Seconded by Councillor Hunt

That Council adopts the Ontario Regulation 284/09 Report for the 2018 Budget.

"CARRIED."

8.05.7 AIR - 1135  
Policy 2-58 Employee Work Area - Draft

**Resolution No.124-18**

Moved by Councillor Fraser Seconded by Councillor Hunt

That Council approve Policy 2-58 Employee Work Area.

"CARRIED."

8.05.8 AIR - 1127  
Canada Summer Jobs 2018 - Information Item

8.05.9 AIR - 1151  
Request from Matawatchan Hall - Discussion Item

8.05.10 AIR - 1152  
WiFi in the Township - Information Item

8.05.11 AIR - 1089  
Staff Update - Information Item

8.05.12 AIR - 1148  
Rescind Policy 7-02 Sound Management, Communication and Complaint Policy

**Resolution No.125-18**

Moved by Councillor Fraser Seconded by Councillor Hunt

That Council rescinds policy 7-02 Sound Management, Communication and Complaint Policy.

"CARRIED."

8.05.13 Municipal Significant Event - Blues & Ribfest Calabogie Peaks

**Resolution No.126-18**

Moved by Councillor Fraser Seconded by Councillor Hunt

Be it resolved that Council acknowledges that the Calabogie Blues & Ribfest is an event of municipal significance.

"CARRIED."

8.05.14 AIR - 1147  
By-Law 23-2018 Integrity Commissioner

**Resolution No.127-18**

Moved by Councillor Fraser Seconded by Councillor Hunt

That Council approves By-law 23-2018 being a by-law to appoint an Integrity Commissioner pursuant to Section 223.3 of the *Municipal Act, 2001*, as amended.

"CARRIED."

8.05.15 AIR - 1154  
By-Law 24-2018 Main Street Revitalization Grant Agreement

**Resolution No.128-18**

Moved by Councillor Fraser Seconded by Councillor Hunt

That Council approve By-Law 24-2018 being a By-Law to authorize the Mayor and Clerk to execute an agreement with the Association of Municipalities of Ontario for the Ontario Main Street Revitalization Initiative.

"CARRIED."

8.05.16 *Chairperson's Update*

**9. Protection Services Department - Council Reps: Brian Hunt and Glen MacPherson**

9.05.1 OPP Calls For Service (CFS) Billing Summary Report - Information Item

9.05.2 AIR - 1134  
By-Law 22-2018 Appoint Inspector under the Residential Tenancies Act

**Resolution No.129-18**

Moved by Councillor Fraser Seconded by Councillor Hunt

That Council approves By-Law 22-2018 being a by-law to appoint an inspector for the purpose of conducting interior inspections for residential tenancies as required following the prescribed maintenance standards contained in Ontario Regulation 517/06 under the Residential Tenancies Act, 2006.

"CARRIED."

9.05.3 Mandatory Certification Regulation - Information Item

9.05.4 *Chairperson's Update*

**10. Economic Development & Technology Department - Council Rep: Wayne Fraser**

10.05.1 *Chairperson's Update*

**11. Community & Health Committee - Council Rep: Glenda McKay**

11.05.1 Volunteer Appreciation Event - Discussion Item

11.05.2 AIR - 1053

Policy 3-18 Community Sign

**Resolution No.130-18**

Moved by Councillor Fraser Seconded by Councillor Hunt

That Council approve Policy 3-18 Community Sign, as presented.

**"CARRIED."**

11.05.3 Invading Species Watch Program - Annual Report 2017 - Information Item

11.05.4 *Chairperson's Update*

**12. Community Parks, Recreation and Library - Council Reps: Wayne Fraser, Brian Hunt, Harold Murphy and Glen MacPherson**

12.05.1 *Chairperson's Update*

**13. Minutes**

13.05.1 Minutes Approval

- April 23, 2018 Regular Council

**Resolution No.131-18**

Moved by Councillor Fraser Seconded by Councillor Hunt

Be it resolved that the following minutes are approved by Council:

- April 23, 2018 Regular Council

**"CARRIED."**

**14. Other**

**15. Closed Session**

15.05.1 Litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board - ***A) Garage B) Peaks Village Update***



**Resolution No.132-18**

Moved by Councillor Fraser Seconded by Councillor Hunt

That the Regular Council meeting of May 14, 2018 at 8:05 PM enter into closed session pursuant to Section 293(2) of the Municipal Act regarding: ***A) Garage B) Peaks Village Update***

"CARRIED."

**16. Open Session**

16.05.1 Move to Open

**Resolution No.133-18**

Moved by Councillor Fraser Seconded by Councillor Hunt

That the Regular council meeting of May 14, 2018 move back to open session at 8:22 PM

"CARRIED."

16.05.2 Rise and Report

**Resolution No.134-18**

Moved by Councillor Fraser Seconded by Councillor Hunt

That Council instructs the following as a result of Closed Meeting Items:

- Litigation or potential litigation, including matters before administrative tribunals, affecting the municipality or local board
- ***A) Garage*** - Council's decision has not changed it is expected the garage to be vacated on or before May 31, 2018.
- ***B) Peaks Village Update*** - As discussed in Closed

"CARRIED."

**17. By-Law (s)**

17.05.1 By-Law Approval

- 10-2018 Delegation of Authority
- 19-2018 - 2018 Tax Levy
- 20-2018 Purchasing
- 21-2018 Disposal of Municipal Waste
- 22-2018 Appoint Inspector under the Residential Tenancies Act - Darryl Wagner
- 23-2018 Appoint Integrity Commissioner
- 24-2018 Main Street Revitalization Agreement
- 25-2018 Beaumen Waste Management Agreement
- 26-2018 Confirmatory

**Resolution No.135-18**

Moved by Councillor Fraser Seconded by Councillor Hunt

Be it resolved that the following By-Laws:

- 10-2018 Delegation of Authority
- 19-2018 - 2018 Tax Levy
- 20-2018 Purchasing
- 21-2018 Disposal of Municipal Waste
- 22-2018 Appoint Inspector under the Residential Tenancies Act - Darryl Wagner
- 23-2018 Appoint Integrity Commissioner
- 24-2018 Main Street Revitalization Agreement
- 25-2018 Beaumen Waste Management Agreement
- 26-2018 Confirmatory

at the Regular Council meeting held on May 14, 2018 be deemed read a first, second and final time and passed by Council.

"CARRIED."

## 18. Adjournment


18.05.1 Motion to Adjourn


### Resolution No.136-18

Moved by Councillor Fraser Seconded by Councillor Hunt

That the Regular Council Meeting of May 14, 2018 be adjourned at 8:25PM.

"CARRIED."

  
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Glenda McKay, Mayor

  
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Allison Holtzauer, CAO Clerk-Treasurer